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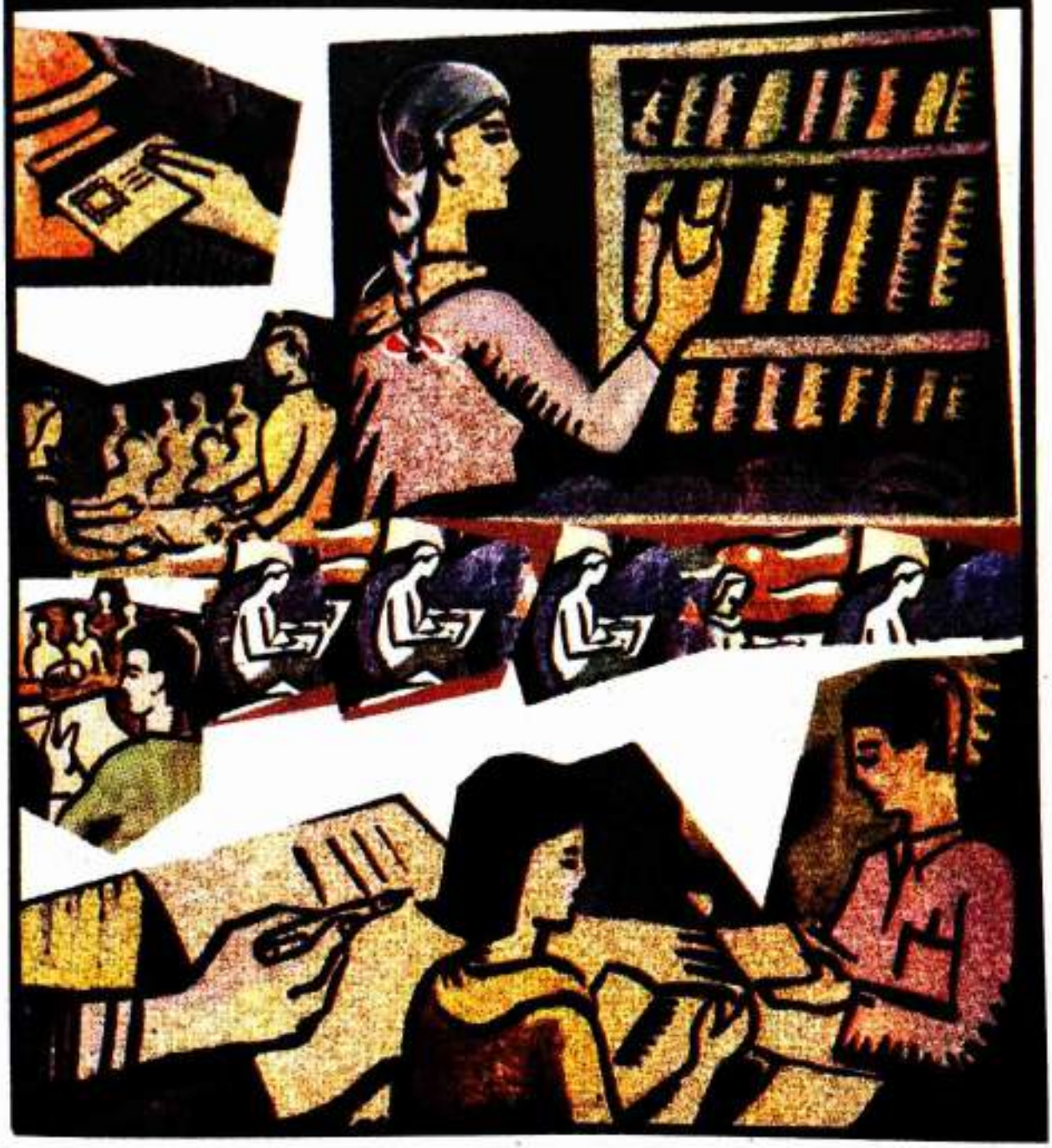
THE PEOPLE'S
UNIVERSITY

Indira Gandhi National Open University

School of Humanities

MASTER'S DEGREE PROGRAMME IN ENGLISH (MA)



PROGRAMME GUIDE

(MEG)

CONTENTS

The University	5
University Rules	5
School of Humanities	10
Master's Degree Programme in English (MA)	10
Evaluation	15
List of Study Regional Centres *(Appendix I)*	19
List of Study Centres for the Programme *(Appendix II)*	31
Some Forms for your Use *(Appendix III)*	71

MASTER'S DEGREE PROGRAMME IN ENGLISH (MEG)

Programme Code:	**MEG**	**Credits 64**
Educational Qualification:	Bachelor's Degree in any subject or a higher degree	
Duration:	Minimum: 2 years - Maximum: 5 years	
Total Programme Fee:	Rs 10800/- (Learners are required to pay Rs.5400/- in the 1st year and Rs. 5400/- in the 2nd year	
Two Academic Sessions	July Session and January Session	
Term End Exam:	June and December	

The learners may note that those who have taken admission in the 1st year in July will take their 1st year examination only after a year in June. If a student of 1st or IInd year is unable to clear the June examination then s/he can take the examination in the following December.

First Year Courses: (Compulsory) : 32 credits

MEG-01: British Poetry	Compulsory	8 credits
MEG-02: British Drama		8 credits
MEG-03: British Novel		8 credits
MEG-04: Aspects of Language		8 credits

Second Year Courses: 32 credits

MEG-05: Literary Criticism and Theory	Compulsory	8 credits
MEG-06: American Literature	Elective (Any Three) -8 credits, MEG-13 Writing from the Margins	8 credits
MEG-07: Indian English Literature		8 credits
MEG-08: New Literatures in English		8 credits
MEG-09: Australian Literature		8 credits
MEG-10: English Studies in India		8 credits
MEG-11: American Novel		8 credits
MEG-12: A Survey Course in 20th Century Canadian Literature		8 credits
MEG-14: Contemporary Indian Literature in English Translation		8 credits
MEG-15: Comparative Literature: Theory and Practice		8 credits
MEG-16: Indian Folk Literature		8 credits

For each 8 credits course, learners are required to submit one TMA per course. For learners enrolled in July 2019 the TMA should be submitted by 31st March, 2020 Learners enrolled in January 2020 need to submit the TMA by 30th September, 2020.

Learners may note that they will have to re-register for the MA English IInd year course online. Learners should pay of Rs. 5400/- towards course fee for the IInd year programme online by credit/debit card. Re-registration is from 1st February to 31st March, 2019 without late fee. For re-registration with late fee please see section 4.4 of the Programme Guide.

In order to take term-end examination of any course, it is necessary to submit the duly filled examination form. Examination fee of Rs. 150/- per course has to be paid online as per guidelines through IGNOU website www.ignou.ac.in

Date of submission of Examination Forms online mode

Period of Submission Term end exam December	Period of Submission Term end exam June	Amount of Late Fee	
5th Sept - 5th Oct	5th March – 5 April	NIL	Online
6th Oct - 20th Oct	6th April – 20th April	Rs.500	Online
21st Oct to 1st Oct	21st April – 30th April	Rs.1000	Online
1st Nov - 30th Nov	1st May – 30th May	Rs.1000	By hand in hard copy along with demand draft to be submitted at concerned Regional Centres subject to the availability of Question Paper

1. THE UNIVERSITY

1.1 Introduction

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- democratising higher education by taking education to the doorsteps of the students
- providing access to high quality education to all those who seek it, irrespective of age, region, or formal qualifications
- offering need-based academic programmes by giving professional and vocational orientation to the courses
- promoting and developing distance education in India
- setting and maintaining standards in distance education in the country as an apex body for this purpose.

1.2 Prominent Characteristics

- Relaxed entry regulations
- Study according to one's own pace an convenience
- Flexibility in choosing the combination of courses from a wide range of disciplines
- Study from one's chosen place (during the course of study one can change study centre from one to another study centre located anywhere in India). One may opt for Term-end Examinations generally anywhere in India and some selected centres abroad.
- Choice of also pursuing study in any other university while being a learner of IGNOU
- Cost effectiveness — most of IGNOU study programmes are heavily subsidised by the Government of India

2. UNIVERSITY RULES

2.1 Reservation

The University provides reservation of seats for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Wards of military/paramilitary Forces and Physically Handicapped students as per the rules laid down by the Government of India.

2.2 Scholarships and Reimbursement of Fee

Reserved Categories, viz. Scheduled Castes, Scheduled Tribes, Other Backward Classes and Physically Handicapped students have to pay the fee at the time of admission to the University along with other students.

Physically Handicapped students admitted to IGNOU are eligible for Government of India scholarships. They are advised to collect scholarship forms from the respective State Government Directorate of Social Welfare or the office of the Social Welfare Officer and submit the filled-in forms to them through the Regional Director concerned.

Similarly, SC/ST and other Backward Class students have to submit their scholarship forms to the respective State Directorate of Social Welfare or Office of the Social Welfare Officer, through the concerned Regional Director of IGNOU for reimbursement of programme fee.

2.3 IGNOU Newsletter

The University publishes a newsletter twice a year in English as well as in Hindi. It is mailed to the students free of cost. All the important information relevant to the students is published in the newsletter.

2.4 Change or Correction of Address

There is a printed form for the change/correction of address. A copy of the same is given in this Programme Guide. In case there is any correction or change in one's address, the student can make use of that printed card addressed to the **Registrar, SRD , IGNOU, Maidan Garhi, New Delhi-110068.** Students are advised not to write to any other officer in the University in this regard. Normally, it takes four to six weeks to effect the change. Therefore, the students are advised to make their own arrangements to redirect the mail to the changed address during this period.

2.5 Change of Study Centre

The candidates are required to opt for only such study centers which are activated for the Programme. As far as possible the University will allot the study centre opted for the candidate. However, the University may change the study centre at its convenience without concurrence of the student at any time.

For the purpose of change of Study Centre, the student should send a request to the **Director of his/her Regional Centre.** A copy of the same may be sent to **The Registrar, SRD, IGNOU, Maidan Garhi, New Delhi-110068.**

2.6 Change of Region

When a transfer is sought from one Region to another s/he has to write to that effect to the Regional Centre from where the student has sought a transfer, marking copies to the Regional Centre where the student would like to be transferred to and also to the Registrar, SRD, New Delhi. Further s/he has to obtain a certificate from the Coordinator of the Study Centre from where s/he is seeking transfer regarding the number of assignments submitted. The Regional Centre from where s/he is seeking the tranfer will transfer all records to the Regional Centre where s/he could seek transfer under intimation to him/her and Registrar (SRD). The records are normally sent by Registered Post to guard against loss in the postal transit.

2.7 Change of Elective Courses

Change in Elective Courses is permitted within one month of first receipt of study material on payment of Rs. 800/- per course (for 8 credits) by Demand Draft drawn in favour of IGNOU payable at New Delhi. Letters to be addressed to Registrar (SRD) Division, IGNOU. Maidan Garhi, New Delhi-110068.

2.8 Early Declaration of Results

In order to facilitate the students who have got offer of admission and/or who have been selected for employment etc. and are required to produce marks-sheet/grade card by a specified given date the students may apply for early process of their answer-scripts and declaration of the results for this purpose. The students arc required to apply in the specified format available on the University website with a fee of Rs.1000/- per course though Bank Draft drawn in favour of IGNOU along with the attested photocopy of the offer of admission/employment. The students can submit their requests for early declaration before the commencement of the Term-end Examination i.e. before 1st June and 1st December respectively. The University in such cases will make arrangements for processing the answer-scripts and declare the results as a special case.

2.9 Re-evaluation of Answer-script(s)

The University has replaced the scheme of rechecking with the re-evaluation whereby the answer-scripts will be re-evaluated by another Evaluator in case the students are not satisfied with the marks/grades secured by them in Term-end Examination. Such students can apply for re-evaluation within one month from the date of declaration i.e. the date on which the results are made available on the University Website on payment of Rs. 750/- per course in the prescribed application form available on the University Website. The better of the two i.e. original marks/ grades and re-evaluated marks/grades will be considered and the revised marks/ grades shall- be incorporated in the students' record as applicable and the revised grade card/mark sheet will be sent to the student within one month from the receipt of application. Re-evaluation is not permissible for Projects, Practicals, Assignments, Seminars etc.

2.10 Improvement of Division/Class

Keeping the interest of students who have completed their Bachelors Degree and Masters Degree Programmes, but are falling short of 2% marks for securing 1st Division/2nd Division, the University has made a provision for allowing such students to improve their performance. The improvement is permissible only in theory papers and the students may apply for improvement of their performance on the prescribed application format along with a fee of Rs.750/- per course through bank draft drawn in favour of IGNOU payable at Delhi and submit the application and fee to the Registrar; SED Division, IGNOU, Maidan Garhi, New Delhi.

The improvement is not permitted to those students who have completed their maximum duration of the programme including the re-admission period. The students will be given only one opportunity to improve the marks/grades and they can apply for improvement for maximum of 25% of the credits for successful completion of the respective programme. However, the scaling for the number of courses in which the students can improve is five courses. The better of the two examinations i.e. marks already awarded, and the marks secured in the improvement examination will be considered.

2.11 On-line submission of Examination Fee

It is an essential pre-requisite for you to submit the examination Form through online mode for taking examination in any course.

Examination fee : Rs.150/- per course is required to be paid **online by Credit/Debit Card/Net Banking.** The student can submit On-line examination form as per guidelines through IGNOU website at www.ignou.ac.in

2.12 Date of Submission of Examination Forms Through Online Mode

The dates for submission of examination forms for June and December Term-end Examinations are mentioned here under:

Date of Submission of Examinations Form online for June TEE	Late Fee	Date of Submission of Examinations Form online for December TEE	Late Fee
1st March to 30th April	Nil	1st September to 31st October	Nil
1st May to 10th May	Rs. 1000/-	1st November to 10th November	Rs. 1000/-

Where to submit

Examination Forms must be submitted **online as per guidelines on IGNOU website, www.ignou.ac.in**

Issue of Examination Hall Ticket

University issues Examination Hall Ticket on ignou website only. The Hall ticket must be downloaded from the University Website www.ignou.ac.in and approach the exam centre for appearing in the exam.

2.13 Simultaneous Registration

A student is permitted to register for only one programme in a given academic session. Violation of this rule results in cancellation of admission to the programmes and forfeiture of the programme fee. This however, does not apply in case of Certificate in Computing.

2.14 Refund of Fees

Fee once paid will not be refunded under any circumstances. Programme fee may however be refunded if admission is not offered by IGNOU for any reason.

2.15 Credit Transfer

Definition - Credit transfer means allowing a student of another university to get admitted to IGNOU for completing any equivalent degree/diploma programme on the basis of credits obtained by him/her from that University. A student thus admitted does not need to write IGNOU examinations for such courses which are found equivalent to IGNOU courses. The required credits would be deemed to have been acquired for the purpose of fulfilling the IGNOU requirements for award of a degree/diploma.

Eligibility

The credit transfer scheme is applicable only to those candidates who have not completed their degree from any other recognized University yet and are willing to complete the Programme through IGNOU as per rules provided.

Modalities

1) Normally credit transfer will be applicable only from a diploma, bachelor's degree, master's degree to an equivalent diploma, bachelor's degree and a master degree.
2) Credit transfer will be permissible only in the case of students coming from institutions established by an Act of Parliament or by an Act of State Legislature; or an institution "deemed to be university" or an "institution of national importance" or institutions recognized by statutory bodies like AICTE, ICMR, ICAR, CSIR etc.

3) Credit transfer can be done only on the basis ofi ndividual courses and not on the basis of year to year courses as in conventional institutions.

4) In order to get a diploma/degree from IGNOU a student will be required to earn at least 50% credit from IGNOU. For example, an M.A. student should earn at least 32 credits from IGNOU for an IGNOU degree.

5) The degree certificate or the marks list thus given to the students will specifically indicate the credits earned in IGNOU and those obtained from other institutions.

Rules and Regulations for Credit Transfer

1) Students who want to avail credit transfer shall get registered with IGNOU for the programmes they want to study. All the applications for credit transfer should be addressed to Dy. Registrar, SRD, IGNOU, Maidan Garhi, New Delhi 110068.

2) The students have the choice to opt for the electives of second year in the 1st year of their study.

3) The student by opting for the courses in such a way so as to complete the balance credits can reduce the period of study prescribed for the completion of the degree programme and thereby avail no payment of fees for the period not covered. The student availing credit transfer would be allowed to complete the programme early provided they do not offer more than 32 credits in a year.

4) IGNOU "programmes" and "courses" means "subjects" or "papers" respectively of conventional universities.

5) Student seeking credit transfer should apply directly to the Registrar (SRD) IGNOU, Maidan Garhi, New Delhi 110068 enclosing a demand draft of Rs. 400/- per course drawn in the name of IGNOU and payable at New Delhi, along with attested copies of mark sheets and attested copies of syllabus of such courses, covered by them. Such cases will be examined separately by the Equivalence Committee at the Headquarters of the University. This process will take a minimum period of three months from the date of receipt of such requests with all the relevant documents by the above concerned officer.

2.16 Migration Certificate

For Migration Certificates, requisition may be sent to the Regional Director along with the following documents:

i. Application (can be obtained from the Head Office or photocopy of the one given in Programme Guide could be used).

ii. Attested copy of the mark sheet.

iii. Fee of Rs. 400/- in the form of demand draft drawn in favour of IGNOU payable at the city where Regional Centre is located.

Samples of various forms currently used in the University are provided in this Programme Guide. Students are advised to please take photocopies fill them and send them to the concerned Division in the University.

2.17 Issue of Duplicate Grade Card/Mark Sheet/Degree/Diploma/Certificate

A duplicate grade card is issued after a request is made on the prescribed form along with a demand draft of Rs. 250/- to be paid in favour of IGNOU, New Delhi. In case of loss of degree /diploma/certificate a duplicate can be obtained after paying a fee of Rs. 750/- and filling the prescribed form. The form for the purpose is given in this Programme Guide.

2.18 IGNOU Website

Students/Learners may also access all relevant information and assignments on the Univesity Website at www.ignou.ac.in

2.19 Disputes on Admission and other University matters

The place of jurisdiction for filing of a suit, if necessary, will be only New Delhi/Delhi.

2.20 How to approach the University

During the course of study for additional information about rules and regulations, the following information under the heading of Some Useful Information will be of great help.

1) Non-receipt of study material, and assignments, Repeat assignments	IGNOU Regional Centre Concerned
2) Admissions Fees, Examination Form alongwith DD @ Rs. 120/- per course and change of Course/Programme	IGNOU Regional Centre Concerned
3) Scholarships, exemption	Registrar (SED), IGNOU, Maidan Garhi, New Delhi-110068
4) All examination related matters, result, re-checking, grade card, provisional certificate	Registrar (SED), IGNOU, Maidan Garhi, New Delhi-110068
5) Counsellors and other problems related to study centres	1) Regional Director of your region 2) Assistant Director (Student Affairs) Regional Services Division IGNOU, Maidan Garhi, New Delhi-110068
6) Non reflection of assignments grades	IGNOU Regional Centre Concerned OR Asstt. Registrar (Agreement Section), SED, IGNOU, Maidan Garhi, New Delhi-110068 assignments@ignou.ac.in
7) Original degree/diploma verification of degree/diploma	Asstt. Registrar (Exam I) SED IGNOU, Maidan Garhi, New Delhi-110068 convocation@ignou.ac.in
8) Change of elective, medium, change of address and all other related problems	IGNOU Regional Centre Concerned
9) Purchasing of Audio/Video Tapes	Marketing Unit, EMPC, IGNOU, Maidan Garhi, New Delhi-110068
10) Academic Matters	Programme Coordinator M.A. English School of Humanities IGNOU, Maidan Garhi, New Delhi-110068

Students are advised to get in touch with the Coordinator of their Study Centres for timely information.

3. SCHOOL OF HUMANITIES

The functions of the School of Humanities are within the broad framework of the objectives of IGNOU. It undertakes academic activities pertaining to four major areas:

i) English Language and Literature
ii) Hindi Language and Literature
iii) Editing
iv) Translation

The programmes offered by the School of Humanities are:

3.1 Ph. D. in English
3.2 Ph. D. in Hindi
3.3 M.A. English (MEG)
3.4 M.A. Hindi (MHD)
3.5 B.A. (with major in English)
3.6 B.A. (with major in Hindi)
3.7 B.A. (with major in Urdu)
3.8 P.G. Diploma in Book Publishing (PGDBP)
3.9 Diploma in Creative Writing in English (DCE)
3.10 Diploma in Urdu (DUL)
3.11 Certificate in Teaching of English as a Second Language (CTE)
3.12 Certificate Programme in Functional English (CFE)
3.13 Certificate in Urdu Language (CUL)

4. MASTER'S DEGREE PROGRAMME IN ENGLISH (M.A.)

4.1 Introduction

In an Open University of national stature, the basic approach towards Master's Degree Programme in English has to be carefully balanced vis-à-vis the conventional Universities and correspondence institutions. As such parity, institutional recognition and innovativeness have been the basic planning strategies. Keeping the heterogeneous nature and varied needs of our clientele in mind, the M.A. programme caters to human resource development as well as self-enrichment. The aim is to give the learners a sound base in language as well as to give them exposure to a wide range ofi iteratures, with options, for specialization in a particular area ofi nterest. The learner would thus hopefully acquire linguistic competence as well as develop confidence in his/her critical and analytical abilities.

4.2 Eligibility

In accordance with the University's general policy of 'openness' and 'flexibility', all graduates are eligible for admission even if they did not take electives in English at the undergraduate level. There would be no admission test. However, undergraduates, with no previous training, in English should go through under graduate English courses of IGNOU. It would help them to understand the Master level courses.

4.3 Duration

The programme can be completed in a minimum period of 2 years and a maximum period of 5 years.

4.4 Fee Structure

Total programme fee is Rs. 10800/- which is inclusive of registration fee. At the time of admission student should pay fee of Rs. 5400/- for the 1st year along with the filled in application form and for the 2nd year fee of Rs. 5400/- should be paid along with the filled in registration form.

The programme fee should be paid online as per instructions on the IGNOU website www.ignou.ac.in.

Timely payment of programme fees is the responsibility of the student. Students are expected to remit fees as early as possible without waiting for the last date. Late payments will not be entertained. In case students fail to remit the fees as per above schedule they will have to wait for the next cycle of admission after a year.

Year	Amount	When to pay	Where to submit
1st	Rs. 5400/-	Along with the admission form	Admission and Re-registration form through one line mode. **(As'per instructions in the IGNOU website www.ignou.ac.in)**
2nd	Rs. 5400/- January/ Session & July Session	During **1st February - 31st March** along with prescribed Re-registration form and With a late fee upto 20th June as per following scheme: **January Session** 1st Aug to 31st Aug- Nil 1st Oct to 31st Oct - 300/- 1st Nov. to 30th Nov. 500/- 1st Dec. to 20th Dec. 1000/-	
		July Session 1st April to 30th April Rs. 300/- 1st May - 31st May Rs. 500/- 1st June - 20th June Rs. 1000/-	**For fee :** ***Regarding Re-registration fees please see ignou website : www.ignou.ac.in***

The University can revise the programme fee and revised fee shall be payable by the student as per schedule of payment notified by the University.

4.5 Registration in the IInd year

After the 1st year, whether a student has passed/attempted the first year examination or not, s/he can seek admission for the 2nd year by submitting the programme registration form with requisite programme fee within the registration scheduled as notified by the University.

4.6 Credit System

The open university system is based on credits, Credits can be transferred from one university to another, at the same level of education and for the same subject only. Credit transfer of a maximum of 50% credits only are allowed within a programme of study. In this cassze 50% being 32 credits of the 64 credits of MA English Programme.

One credit is quantified by 30 hours of study. In other words a candidate will have to put in 240 hours of study for completing an 8-credit course. S/he can decide how many courses s/he wants to pursue in a year by calculating how much time s/he can spare for their studies.

4.7 Programme Structure

I Year Courses			**Credit**
MEG-01	British Poetry	Compulsory	8
MEG-02	British Drama	"	8
MEG-03	British Novel	Compulsory	8
MEG-04	Aspects of Language	"	8
II Year Courses			
MEG-05	Literary Criticism and Theory	Compulsory	8
MEG-06	American Literature	Elective (Any Three)	8
MEG-07	Indian English Literature	"	8
MEG-08	New Literatures In English	"	8
MEG-09	Australian Literature	"	8
MEG-10	English Studies in India	"	8
MEG-11	American Novel	"	8
MEG-12	A Survey Course in 20th Century Canadian Literature	"	8
MEG 14	Contemporary Indian Literature in English Translation	"	8
MEG-15	Comparative Literature: Theory and Practice	"	8
MEG-16	Indian Folk Literature	"	8

4.7a The Course Outline

MEG-01 : British Poetry

Block 1	Orientations for the Study of Poetry & The Medieval Poet Chaucer
Block 2	The Renaissance Poet Edmund Spenser
Block 3	The Metaphysical Poets : Donne, Herbert & Marvell
Block 4	The Late Renaissance Poet John Milton
Block 5	The Neoclassical Poets : Dryden and Pope
Block 6	The Romantic Poets-I : Blake, Wordsworth & Coleridge
Block 7	The Romantic Poets-II : Shelley and Keats
Block 8	The Victorian Poets
Block 9	The Modernist Poets : W.B. Yeats and T.S. Eliot
Block 10	Modernist and Post modernist Poets: Dylan Thomas. Philip Larkin, and Sylvia Plath, 'A Symposium' and 'Essays and Evaluations'

MEG-02 : British Drama

Block 1	Christopher Marlowe: *Doctor Faustus*
Block 2	William Shakespeare: *A Midsummer Night's Dream*
Block 3	William Shakespeare: *Hamlet*
Block 4	Ben Jonson: *The Alchemist*
Block 5	J.M. Synge: *The Playboy of the Western World*
Block 6	Bernard Shaw: *Pygmalion*
Block 7	T.S. Eliot: *Murder in the Cathedral*
Block 8	John Osborne: *Look Back in Anger*
Block 9	Samuel Beckett: *Waiting for Godot*

MEG-03 : British Novel

Block 1	Henry Fielding: *Tom Jones*
Block 2	Jane Austen: *Pride and Prejudice*
Block 3	Emily Bronte: *Wuthering Heights*
Block 4	Charles Dickens: *Great Expectations*
Block 5	George Eliot: *Middlemarch*
Block 6	Joseph Conrad: *Heart of Darkness*
Block 7	James Joyce: *A Portrait of the Artist as a Young Man*
Block 8	E.M. Forster: *A Passage to India*
Block 9	Muriel Spark: *The Prime of Miss Jean Brodie*

MEG-04 : Aspects of Language

Block 1	What is Language?
Block 2	A History of English Language
Block 3	Phonetics and Phonology-1
Block 3a	Phonetics and Phonology-2
Block 4	English Morphology
Block 5	English Syntax
Block 6	Language in Use-I

Block 7	Language in Use-2
Block 8	The Spread of English
Block 9	Stylistics

MEG-05 : Literary Criticism and Theory

Block 1	An Introduction
Block 2	Classical Criticism: Plato, Aristotle
Block 3	Romantic Criticism: Preface to *Lyrical Ballads, Biographia Literaria. A Defence of Poetry*
Block 4	New Criticism: Richards, Eliot, Leavis, Ransom, Brooks, Wimsatt
Block 5	Marxist View of Literature
Block 6	Feminist Theories: Wollstonecraft, Woolf, Beauvoir, Showalter
Block 7	Deconstruction
Block 8	Contemporary Literary Theory: Freud, Lacan, Said, Spivak. Bhabha

MEG-06 : American Literature

Block 1	Contexts of American Literature: The Puritans and the Enlightenment
Block 2	American fiction - I : *The Scarlet Letter*
Block 3	American Fiction - II : *Huckleberry Finn*
Block 4	American Prose
Block 5	American Poetry - I: Walt Whitman, Emily Dickinson
Block 6	American Poetry - II: Frost, Stevens, William Carlos, Pound, Rich
Block 7	American Short Story : *A Clean Well-Lighted Place. The Bear*
Block 8	American Drama: *The Hairy Ape, Death of a Salesman*
Block 9	Toni Morrison: *The Bluest Eye*

MEG-07 : Indian English Literature

Block 1	Non-Fictional Prose
Block 2	Mulk Raj Anand: *Untouchable*
Block 3	Raja Rao: *Kanthapura*
Block 4	Anita Desai: *Clear Light of Day*
Block 5	Salman Rushdie: *Midnight's Children*
Block 6	Short Stories
Block 7	Poetry
Block 8	Mahesh Dattani : *Tara*

MEG-08 : New Literatures in English

Block 1	Introduction
Block 2	Ngugi Wa Thiongo: *A Grain of Wheat*
Block 3	Wole Soyinka: *A Dance of the Forests*
Block 4	Bapsi Sidhwa: *Ice-Candy Man*
Block 5	V.S. Naipaul: *A House for Mr Biswas*
Block 6	Derek Walcott and Edward Brathwaite: *Caribbean Poetry*
Block 7	Patrick White: *The Solid Mandala*
Block 8	Margaret Laurence: *The Stone Angel*

MEG-09 : Australian Literature

Block 1	An Introduction to Australian Literature
Block 2	Nineteenth Century Australian Poetry
Block 3	Introduction to short Fiction
Block 4	Modern Australian Poetry (1901-1970)
Block 5	Patrick White: *Voss*
Block 6	Contemporary Australian Poetry (1970-onwards)
Block 7	David Malouf : *Remembering Babylon*
Block 8	David Williamson: *The Removalists*

MEG-10 : English Studies in India

Block 1	Institutionalisation of English Studies in India
Block 2	Beginnings of Indian English Writing
Block 3	Beginnings of the Indian English Novel
Block 4	Different Englishes
Block 5	Problems of Teaching and Learning English Literature
Block 6	Questioning the 'Canon'
Block 7	Evolutions of Canons in Indian English Writing
Block 8	Decolonising the Mind

MEG-11 : American Novel

Block 1	James F. Cooper : *The Last of the Mohicans*
Block 2	Theodore Dreiser : *Sister Carrie*
Block 3	F. Scott Fitzgerald : *The Great Gatsby*
Block 4	William Faulkner : *Light In August*
Block 5	Henry Miller : *Black Spring*
Block 6	J.D. Salinger : *Catcher in the Rye*
Block 7	John Barth : *Floating Opera*
Block 8	Scott Momaday : *A House Made of Dawn*
Block 9	Alice Walker : *The Color Purple*

MEG-12 : A Survey Course in 20th Century Canadian Literature

Block 1	Contexts of Canadian Writing
Block 2	Canadian Poetry
Block 3	*Surfacing* by Margaret Atwood
Block 4	*The Tin Flute* by Gabrielle Roy
Block 5	*The English Patient* by Michael Ondaatje
Block 6	The Canadian Short Story
Block 7	*The Ecstasy of Rita Joe* by George Ryga
Block 8	Development of Canadian Criticism

MEG-14 : Contemporary Indian Literature in English Translation

Block 1	Background Studies
Block 2	*Samskara:* U. R. Anatha Murthy
Block 3	*Tamas:* Bhisham Sahni
Block 4	Short Story-I
Block 5	Short Story-II
Block 6	Indian Poetry
Block 7	*Tughlaq*: Girish Karnad
Block 8	Non-Fictional Prose

MEG-15 : Comparative Literature: Theory and Practice

Block 1	Introduction
Block 2	Comparative Indian Literature-I
Block 3	Comparative Indian Literature-II
Block 4	Comparative World Literature-I
Block 5	Comparative World Literature-II
Block 6	Literature and Culture: Exchanges and Negotiations-I
Block 7	Literature and Culture: Exchanges and Negotiations-II

MEG-16 : Indian Folk Literature

Block 1	Folk Literature and Language: Research and Pedagogy
Block 2	Identity and Hybridity: *Kshetra* and *Desha*
Block 3	Folk Literature: Sources, Characteristics, Classifications and Functions
Block 4	Folktales of India : Motifs, Modes and Mores
Block 5	Folk Poetry
Block 6	Folk in Contemporary Indian Fiction
Block 7	Folk Theatre

4.8 Instructional System

The Master's Degree Programme delivery system adopts a multimedia approach, viz. self-instructional print materials, audio-video programmes, assignments, counselling sessions and teleconferencing through Edusat.

i. **Print Materials:** These comprise the following, depending on the type of course

   a) Self-instructional materials

   b) Original texts like novels and plays; and collections of poems/essays/short stories, etc. You may however have to purchase the novels/plays on your own.

ii. **Audio-video Programmes:** The Audio and Video programmes are supplementary, meant for clarification and enhancement of understanding. These are used during counselling sessions at the Study Centres. Besides, video programmes are telecast on the national network of Doordarshan/Gyan Darshan.

iii. **Counselling Sessions:** Generally counselling sessions are held at the Study Centres during weekends (Saturdays and Sundays) and holidays. The Study Centre Coordinators will provide the counselling schedule.

MEG-13: WRITINGS FROM THE MARGINS

BLOCK 1: THEORY, CULTURE AND HISTORY OF DALITS

UNIT 1 Historical Background
UNIT 2 Dalit Canon
UNIT 3 Dalit Discourse
UNIT 4 Dalit Identity and Culture
UNIT 5 Dalit Viewpoints and Voices - I
UNIT 6 Dalit Viewpoints and Voices - II

BLOCK 2: FICTION AND AUTOBIOGRAPHICAL WRITINGS

UNIT 1 Balbir Madhopuri: *Changia Rukh: Against the Night - I*
UNIT 2 Balbir Madhopuri: *Changia Rukh: Against the Night - II*
UNIT 3 Bama: *Sangati - I*
UNIT 4 Bama: *Sangati - II*

BLOCK 3: POETRY

UNIT 1 Sunny Kavikkad: Two Poems "Naked Truths", "With Love"
UNIT 2 Kalekuri Prasad and Adigopula Venkataratnam
UNIT 3 Basudev Sunani: "Coaching Centre"
UNIT 4 Hira Bansode and L.S. Rokade

BLOCK 4: DRAMA AND SHORT FICTION

UNIT 1 Contexualising Dalit Writing
UNIT 2 Datta Bhagat: *Routes and Escape Routes*
UNIT 3 Short Stories: "The Poisoned Bread" and "The Storeyed House"
UNIT4 Short Stories: "The Flame" and "Fear"

BLOCK 5: THEORY, CULTURE AND THIS HISTORY OF TRIBALS

UNIT 1 Historical Background
UNIT 2 Tribal World View
UNIT 3 Tribal Discourse
UNIT 4 Nature and Celebration in Tribal Life
UNIT 5 Tribal Thought: Some Voices-I
UNIT 6 Tribal Thought: Some Voices-II

BLOCK 6: ORAL NARRATIVES

UNIT 1 Santal Folk Tales
UNIT 2 Legend of the Lepchas (Folk Tales)
UNIT 3 Folk Tales of Mizoram and Meghalaya
UNIT 4 Folk Songs of the Oraons

BLOCK 7: FICTION AND AUTOBIOGRAPHY

UNIT 1 *Mother Forest: The Unfinished Story of C..K. Janu*
UNIT 2 *Kocharethi: The Araya Woman* – Background to the Text and Context
UNIT 3 *Kocharethi: The Araya Woman* – A Study of the Novel

BLOCK 8: POETRY, DRAMA AND SHORT FICTION

UNIT 1 Marshal Hembram: "I Must Pick Up the Bow"
Nirmala Putul: "If You Were In My Place"
UNIT 2 Poem: "Song of Netarhaat: Victory Trumpet is Sounding"
UNIT 3 Contextualising Tribal Literature
UNIT 4 *Budhan*: An Analysis
UNIT 5 Writers of Short Fiction: Temsula Ao and Lummer Dai

MEG-14 : Contemporary Indian Literature in English Translation

Block 1	Background Studies
Block 2	*Samskara:* U. R. Anatha Murthy
Block 3	*Tamas:* Bhisham Sahni
Block 4	Short Story-I
Block 5	Short Story-II
Block 6	Indian Poetry
Block 7	*Tughlaq*: Girish Karnad
Block 8	Non-Fictional Prose

MEG-15 : Comparative Literature: Theory and Practice

Block 1	Introduction
Block 2	Comparative Indian Literature-I
Block 3	Comparative Indian Literature-II
Block 4	Comparative World Literature-I
Block 5	Comparative World Literature-II
Block 6	Literature and Culture: Exchanges and Negotiations-I
Block 7	Literature and Culture: Exchanges and Negotiations-II

MEG-16 : Indian Folk Literature

Block 1	Folk Literature and Language: Research and Pedagogy
Block 2	Identity and Hybridity: *Kshetra* and *Desha*
Block 3	Folk Literature: Sources, Characteristics, Classifications and Functions
Block 4	Folktales of India : Motifs, Modes and Mores
Block 5	Folk Poetry
Block 6	Folk in Contemporary Indian Fiction
Block 7	Folk Theatre

4.8 Instructional System

The Master's Degree Programme delivery system adopts a multimedia approach, viz. self-instructional print materials, audio-video programmes, assignments, counselling sessions and teleconferencing through Edusat.

i. **Print Materials:** These comprise the following, depending on the type of course

   a) Self-instructional materials

   b) Original texts like novels and plays; and collections of poems/essays/short stories, etc. You may however have to purchase the novels/plays on your own.

ii. **Audio-video Programmes:** The Audio and Video programmes are supplementary, meant for clarification and enhancement of understanding. These are used during counselling sessions at the Study Centres. Besides, video programmes are telecast on the national network of Doordarshan/Gyan Darshan.

iii. **Counselling Sessions:** Generally counselling sessions are held at the Study Centres during weekends (Saturdays and Sundays) and holidays. The Study Centre Coordinators will provide the counselling schedule.

iv. **Teleconferencing:** The Teleconferencing Sessions will be organised for the MA Programme by the School of Humanities with the help of the Electronic Media Production Centre staff. The technical part comprises one way video and two way audio components. The subject experts counsel the students on various aspects of the courses in these sessions. The students are informed of the programme schedule in advance through the Newsletter.

v. **Interactive Radio Counselling:** These are live and interactive sessions during which students can call in on the phone nos. and discuss the subject with the panel experts. The IRC sessions are broadcast on All India Radio (AIR) on the following frequencies: 1017 KHz (Yuv Vani) and 105.6 MHz (FM) every Sunday b/w 4.00 - 6.00 pm. The students are informed of the programme schedule in advance through the Newsletter. Gyan Vani Channels of IGNOU also broadcast MA English related programmes for students. The Gyan Darshan booklet containing broadcast schedule is available at Regional Centre/ Study Centre.

4.9 Medium of Instruction :

M.A. English programme is available in English only.

5. EVALUATION

The evaluation consists of two parts: I) continuous evaluation through assignments, and 2) termend examination. In the final result all the assignments of a course carry 30% weightage while 70% weightage is given to term-end examination. The following is the scheme of awarding divisions and grades:

Division	Percentage Range	Grade	Point Grade
	80 and above	A-Excellent	5
I	60 to 79.9	B-Very Good	4
II	50 to 59.9	C-Good	3
Pass	40 to 49.9	D-Satisfactory	2
Unsuccessful	Below 40	E-Unsatisfactory	1

You are required to score at least 40% marks in both continuous evaluation (assignments) as well as term-end examination separately. In the overall computation also you must get at least 40% marks in each course to claim the M.A. Degree. The scores of continuous evaluation and term-end examination are not complementary to each other for qualifying a course.

Students who do not qualify in the term-end examination are again allowed to take up the term-end examination in the next year. It means you can take the term-end examination of the Ist year courses in the 2nd year of study. But you can not appear for more than 48 credits in one examination. In all you have to successfully complete all the courses within a maximum of 5 years of your registration.

Instructions for Tutor-Marked Assignments (TMA)

Before attempting the TMAs kindly read the instructions on the assignment booklet very carefully.

5.1 Assignments

Assignments constitute the continuous evaluation system. The submission of assignments is compulsory. Assignments of a course carry 30% weightage while 70% weightage is given to the term-end examinations. Therefore you are advised to take your assignments seriously. A simple omission on your part may cause loss to you and inconvenience at all levels in the University. **You will not be allowed to appear for the term-end examination for a course if you do not submit the assignment in time for that course.**

The evaluators/counsellors after correcting the assignments send them back to you with their comments and marks. The comments guide you in your study and help in improving it. However, if you have easy access to other books, you may make use of them. The assignments are designed in such a way as to help you concentrate mainly on the printed course materials and exploit your personal experience.

All assignments are Tutor Marked Assignment (TMA). For an 8 credit course there is one tutor-marked assignment. Whenever students receive a set of printed material (assignments only online mode) they should check them immediately and ask for missing pages, if any, from Material Production and Distribution Division, (IGNOU, Maidan Garhi, New Delhi - 110 068) or the Coordinator of your study centre.

The University/Coordinator of the Study Centre has the right not to entertain or to reject the assignments submitted after the due date. The student therefore, is advised to submit the assignments before the due date.

For one's own record, it is advised to retain a copy of all the assignment responses which one has submitted to the co-ordinator and to maintain an account of the corrected assignment responses received after evaluation. This will help to represent one's case to the University in case any problem arises.

If s/he does not get a passing grade in any assignment, s/he will have to submit it again. To get fresh assignments one is advised to write to the Registrar. MPDD, IGNOU, Maidan Garhi. New Delhi 110068. Assignments can also to be download from the IGNOU website- *www.ignou.ac.in.* However, once the pass grade in an assignment, has been given, a student cannot re-submit it for improvement of grade. Assignments are not subject to re-evaluation except for factual errors, if any, committed by the evaluator. The discrepancy noticed by the student in the evaluated assignments should be brought to the notice of the Coordinator of the Study Centre, so that the correct score is forwarded by him/her to the Student Registration and Evaluation Division at the Headquarters. Score communicated by the Study Centre through any mode other than the award list will not be acceptable to the University for taking the student's score of assignments on record.

In case the student finds that the score indicated in the assignments sheet of the Tutor marked assignment has not been correctly reflected or is not entered in the grade card, the student is to advised to thecontact the Coordinator of the Study Centre with a request to forward correct award list to the SED Division at the Headquarters.

5.2 Term-end Examinations

As stated earlier, term-end examination is the major component of the evaluation system and it carries 70% weightage in the final result. The student must fill and send the term-end examination form before the last dates i.e. 31st March for June and 30th September for the December exam.

In case the student fails to get a pass score (40% marks) in the term-end Examination, s/he will be eligible to reappear at the next Term-end Examination for that course as and when it is held, within the total span of the programme.

5.3 Eligibility for Examination

To be eligibility to appear at the Term-end Examination in any course, the student is required to fulfil the following four conditions.

1) Should have paid the course fee (Fee is paid during Feb./March each year).

2) Should have opted and pursued the prescribed course.

3) Should have submitted the assignments for the respective course.

4) Should submit the examination form on time along with prescribed examination fee.

5.4 Examination Date Sheet

Examination date sheets (Schedule which indicates the date and time of examination for each course) are sent to all the Study Centres approximately 5 months in advance. The same is also notified through IGNOU News Letter from time to time. Thus, normally, the date sheet for June examinations is released in the month of January and for December examination in the month of July. It may be accessed from the website as well.

5.5 Examination Form

It is an essential pre-requisite for the student to submit the Examination Form for taking examination in any course. Copies of the examination form are available at Study Centres/Regional Centres/Student Registration and Evaluation Division at Headquarters, New Delhi and can also be downloaded from the IGNOU website www.ignou.ac.in. The students have been provided with the model copy of the examination form in this programme guide. Please do not use it for the submission purposes. Only one form is to be submitted for all the courses in one term-end examination. Examination fee of Rs.150/- per course should be paid online.

Examination fee (and late fee) should be paid online by credit/debit card as per guidelines on IGNOU website www.ignou.ac.in

Every student must bring identity card for appearing in term-end examination along with the admit card.

5.6 Examination Intimation

After receiving the examination forms (only online mode) student of the University will send an information to the students before the commencement of the exams. (In this regard for more information please see IGNOU (website: www.ignou.ac.in).

In case of non-receipt of the intimation 15 days before the commencement of examination, the students are advised to contact Study Centre or Regional Centre or Student Registration and Evaluation Division at the Headquarters. If the student's name is registered for examinations in the list sent to the Study Centre, even if the student has not received it or misplaced the intimation the student can take the examination by showing his/her, Identity Card (Student Card) to the examination centre superintendent.

5.7 Examination Centre

The Study Centre is normally the examination centre. Change of examination centre is permissible in exceptional cases for which the student has to make a request to the Director, SR & E Division at least one month before the commencement of examinations.

The student enrolment number is the Roll Number for examinations. The enrolment number should be written carefully. Any mistake in writing the Roll Number will result in non-declaration of result.

It is the students duty to check whether s/he has registered for that course and whether he/she is eligible to appear for that examination or not. If this is neglected and the student takes the examination without being eligible for it, the result will be cancelled.

Study Centre is the contact point for the student. The University cannot send communication to all the students individually. All the important communications are sent to the Coordinators of the Study Centres and Regional Directors. The Coordinators display a copy of such important circular/notification on the notice board of the Study Centre for the benefit of all the Students. The students, therefore are advised to get in touch with the Coordinator for day-to-day information about assignments, submission of examination forms, date-sheet, list of students admitted to a particular examination, declaration of result, etc.

While communicating with the University regarding examinations, please write the enrolment number and complete address clearly. In the absence of such details, we will not be able to attend to your problems.

10. ADDRESSES & CODES OF REGIONAL CENTRES

SL. NO.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
1	AGARTALA RC CODE : 26	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE M.B.B. COLLEGE COMPOUND P.O. AGARTALA COLLEGE AGARTALA - 799004TRIPURA PH.OFF : 0381-2519391 FAX : 0381-2516266 E-MAIL : rcagartala@ignou.ac.in	STATE OF TRIPURA (DISTRICT: DHALAI, NORTH TRIPURA, SOUTH TRIPURA, WEST TRIPURA, GOMATI, KHOWAL, SEPAHIJALA, UNOKOTI)
2	AHMEDABAD RC CODE : 09	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE OPP. NIRMA UNIVERSITY SARKHEJ GANDHINAGAR HIGHWAY CHHARODI AHMEDABAD - 382481, GUJARAT PH.OFF : 02717-242975, 241579, 242976 FAX : 02717-241580 E-MAIL : rcahmedabad@ignou.ac.in	STATE OF GUJARAT (DISTRICT: AHMEDABAD, ANAND, BANASHKANTHA, BHARUCH, DAHOD, GANDHI NAGAR, MESHANA, PATAN, SABARKANTHA, SURAT, VADODARA, VALSAD, DANG, KHEDA, NARMADA, NAVSARI, PANCHMAHAL, TAPI ARAVALLI), DAMAN & DADRA NAGAR HAVELI (U.T)
3	AIZWAL RC CODE : 19	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO. YC-10, ROPIRA BUILDING, CHALTLANG DAWRKAWN, AIZAWL - 796012, MIZORAM PH.OFF : 0389-2395260, 2311692 E-MAIL : rcaizwal@ignou.ac.in	STATE OF MIZORAM (DISTRICT : AIZWAL, LUNGLEI, KOLASIB, MAMIT, SERCHHIP, SAIHA, CHAMPHAI, LAWNGTLAI)
4	ALIGARH RC CODE : 47	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 3/310, MARRIS ROAD ALIGARH-202001, UTTAR PRADESH PH.OFF : 0571-2700120,2701365 FAX : 0571-2402147 E-MAIL : rcaligarh@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: ALIGARH, AGRA, BUDAUN, ETAH, ETAWAH, FIROZABAD, J.P.NAGAR, KASHIRAM NAGAR/KASGANJ, MAHAMAYA NAGAR, HATHRAS, MAINPURI, MATHURA, MORADABAD, RAMPUR AND SAMBHAL)
5.	BANGALORE RC Code: 13	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NSSS KALYANA KENDRA 293, 39TH CROSS, 8TH BLOCK JAYANAGAR, BANGALORE-560 070 KARNATAKA PH.OFF : 080-26654747/26657376 FAX : 080-26644848 E-MAIL : rcbangalore@ignou.ac.in	STATE OF KARNATAKA (DISTRICT: BANGALORE, BANGALORE RURAL, CHIKBALLAPUR, CHITRADURGA, DAVANAGERE, KOLAR, SHIMOGA, TUMKUR, RAMANAGARA, CHAMARAJANAGAR, CHIKMAGALUR DAKSHINA KANNADA, HASSAN, KODAGU, MANDYA, MYSORE, UDUPI)
6.	BHAGALPUR RC CODE: 82	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 3RD FLOOR, SUMAN PLAZA, CENTRAL JAIL RD., TILKAMANJHI, BHAGALPUR-812001 BIHAR PH.OFF : 0641-2610055/2610066 E-MAIL : rcbhagalpur@ignou.ac.in	STATE OF BIHAR (DISTRICT: BHAGALPUR, BANKA & MUNGER)
7.	BHOPAL RC CODE: 15	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 12, ARERA HILLS, BHOPAL-462 011 MADHYA PRADESH PH.OFF : 0755-2578455/ 2578452/ 2762524 FAX : 0755-2578454 E-MAIL : rcbhopal@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ALIRAJPUR, BHIND, DATIA, HARDA, KHANDWA, MANDSAUR, NEEMUCH, RAJGARH, SHAJAPUR, BAWANI, BHOPAL, DEWAS, GUNA, HOSHANGABAD, JHABUA, KHARGONE, MORENA, RATLAM, SHEOPUR, VIDISHA, ASHOK NAGAR, BETUAL, BURHANPUR, DHAR, GWALIOR, INDORE, RAISEN, REWA, SEHORE, SHIVPURI, UJJAIN)

Sl. NO.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
8.	BHUBANESHWAR RC CODE: 21	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C - 1, INSTITUTIONAL AREA BHUBANESHWAR-751 013 ORISSA PH.OFF : 0674-2301348/2301250/2301352 FAX : 0674-2300349 E-MAIL : rcbhubaneswar@ignou.ac.in	STATE OF ORISSA (DISTRICT: ANGUL, BHADRAK, BARAGARH, BALASORE, CUTTACK, DEOGARH, DHENKANAL, GANJAM, GAJAPATI, JHARSUGUDA, JAJPUR, JAGATSINGHPUR, KHORDHA, KEONJHAR, KANDHAMAL, KENDRAPARA, MAYURBHANJ, NAYAGARH, PURI, SAMBALPUR, SUNDERGARH) SRC-KANDHMAL (BALANGIR, SONEPUR, BOUDH)
9.	BIJAPUR RC CODE: 85	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ANANDA MAHAL, OLD ZP OFFICE, DR. B.R. AMBEDKAR CIRCLE, VIJAYAPURA-586101 KARNATAKA PH.OFF : 08352-252006 FAX : 08352-256005 E-MAIL : rcbijapur@ignou.ac.in	STATE OF KARNATAKA COVERING (DISTRICTS BAGALKOTE, BIJAPUR, BIDAR, GULBARGA, KOPPAL RAICHUR, YADGIR, HAVERI, GADAG, BELLARY, BELGAUM AND DHARWAD) STATE OF MAHARASHTRA (DISTRICTS SOLAPUR, LATUR)
10.	CHANDIGARH RC CODE: 06	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SCO 208, SECTOR 14, PANCHKULA-134109 HARYANA PH. OFF : 0172-2590277, 2590278, 2590208 FAX : 0172-2590279 E-MAIL : rcchandigarh@ignou.ac.in	STATE OF PUNJAB (DISTRICT: PATIALA, MOHALI, RUP NAGAR, FATEHGARH SAHEB), STATE OF HARYANA (DISTRICT: AMBALA, PANCHKULA), CHANDIGARH (U.T.)
11.	CHENNAI RC CODE: 25	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 3rd FLOOR, G R COMPLEX 407-408, ANNA SALAI, NANDANAM, CHENNAI-600035 TAMILNADU PH.OFF : 044-24312766, 24312979 FAX : 044-24312799 E-MAIL : rcchennai@ignou.ac.in	STATE OF TAMIL NADU (DISTRICT: CHENNAI, THIRUVALLUR, KANCHIPURAM, VELLORE, THIRUVANNAMALAI, KRISHNAGIRI, DHARMAPURI, SALEM, NAMAKKAL, VILLUPURAM, CUDDALORE, PERAMBALUR, NAGAPATTINAM, PUDUCHERRY (U.T.)
12.	COCHIN RC CODE: 14	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KALOOR COCHIN - 682 017 KERALA PH.OFF : 0484-2340203/2348189/2330891 FAX : 0484-2340204 E-MAIL : rccohin@ignou.ac.in	STATE OF KERALA (DISTRICT: ALAPPUZHA, ERNAKULAM, IDUKKI, KOTTAYAM, PALAKKAD, THIRUSSUR, LAKSHADWEEP (U.T.)
13.	DARBHANGA RC CODE: 46	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE LALIT NARAYAN MITHLA UNIV. CAMPUS, KAMESHWAR NAGAR, NEAR CENTRAL BANK, DARBHANGA-846004, BIHAR PH.OFF : 06272-251833,251862 FAX : 06272-253719 E-MAIL : rcdarbhanga@ignou.ac.in	STATE OF BIHAR (DISTRICT: BEGUSARAI, DARBHANGA, EAST CHAMPARAN, GOPALGANJ, SARAN, SHEOHAR, SITAMARHI, SAMISTIPUR, MADUBANI, MUZAFFARPUR & WEST CHAMPARAN)
14.	DEHRADUN RC CODE: 31	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NANOOR KHERA, TAPOVAN, RAIPUR ROAD DEHRADUN - 248 008 UTTRAKHAND PH.OFF : 0135-2789200 FAX : 0135-2789190 E-MAIL : rcdehradun@ignou.ac.in	STATE OF UTTARAKHAND (DISTRICT: DEHRADUN, PAURI, CHAMOLI, TEHRI, UTTARAKASHI, RUDRAPRAYAG, HARIDWAR, NAINITAL, ALMORA, PITHORAGARH, US NAGAR, CHAMPAWAT, BAGESHWAR) STATE OF UTTAR PRADESH (DISTRICT: SAHARANPUR, MUZAFFAR NAGAR, BIJNORE, SHAMLI (PRABUDH NAGAR))

Sl. NO.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
15.	DELHI 1 RC CODE: 07	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO J-2-1 BLOCK- B 1, MOHAN COOPERATIVE INDUSTRIAL ESTATE, MATHURA ROAD, NEW DELHI - 110 044 PH.OFF : 011-26990082, 26990083 FAX : 011-26990084 E-MAIL : rcdelhi1@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF MEHRAULI, CHANAKYAPURI, LODHI COLONY, SOUTH EXTENSION, R.K. PURAM, VASANT KUNJ, SAKET, GREEN PARK, LAJPAT NAGAR, G.K., MALVIYA NAGAR, BHOGAL, ASHRAM, HAUZ KHAS, MUNIRIKA, OKHLA, SANGAM VIHAR, FRIENDS COLONY, BADARPUR) STATE OF HARYANA (DISTRICT: FARIDABAD, PALWAL)
16.	DELHI 2 RC CODE: 29	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GANDHI SMRITI & DARSHAN SAMITI, RAJGHAT, NEW DELHI - 110 002 PH.OFF : 011-23392374/23392376, 23392737 FAX : 011-23392375 E-MAIL : rcdelhi2@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF KARALA, PRAHLADPUR, BANAGAR, LIBASPUR, RAMA VIHAR, RANI BAGH, SULTAN PURI, BUD VIHAR, MANGOLPURI, PITAMPURA, JAHANGIR PURI, JHARODA MAJA, BURARI, DR. MUKHERJEE NAGAR, MODEL TOWN, SHAKURPUR COLONY, GTB NAGAR, ASHOK VIHAR, SHASTRI NAGAR, CIVIL LINES, YAMUNA VIHAR, NAND NAGRI BHR)
17.	DELHI 3 RC CODE: 38	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE F-634-636 PALAM EXTENSION, SAHEED, RAM PHAL CHOWK (NEAR SECTOR 7), DWARKA NEW DELHI 110 077 PH.OFF : 011-25088939, 25088944 FAX : 011-25088983 E-MAIL : rcdelhi3@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF MUNDKA, NANGLOI JAT, PEERAGARHI, PUNJABI BAGH, BAKARWALA, MEERA BAGH, MOTI NAGAR, TILAK NAGAR, TILANGPUR, KOTLA, VIKASPURI, SUBHASH NAGAR, UTTAM NAGAR, JANAKPURI, NAZAFGARH, MAHAVIR ENC., SAGARPUR, DWARKA, PALAM, PALAM FARMS, KAPASERA, DHAULA KUAN, NARAINA, MAHIPALPUR, MANSAROVAR GARDEN) STATE OF HARYANA (DISTRICT: GURGAON, MEWAT)
18.	DEOGHAR RC CODE: 87	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE MANDAKINI SADAN BASUWADIH, ROHINI ROAD, DEOGHAR, JASIDIH, JHARKHAND- 814142 PH.OFF : 06432-34448 E-MAIL : rcdeoghar@ignou.ac.in	STATE OF JHARKHAND COVERING (DISTRICTS DEOGHAR, GODDA, SAHIBGANJ, PAKUR, DUMKA, JAMTARA, & GIRIDIH)
19.	GANGTOK RC CODE: 24	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 5TH MILE TADONG, NH-10, BELOW CENTRAL REFERAL HOSPITAL, GANGTOK - 737102 SIKKIM PH.OFF : 03592-231102 FAX : 03592-231103 E-MAIL : rcgangtok@ignou.ac.in	STATE OF SIKKIM (DISTRICT: EAST SIKKIM, WEST SIKKIM, NORTH SIKKIM, SOUTH SIKKIM)
20.	GUWAHATI RC CODE: 04	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO 71, GMC H ROAD, CHRISTIAN BASTI GUWAHATI-781005 ASSAM PH.OFF : 0361-2343771/2343785-86 FAX : 0361-2343784 E-MAIL : rcguwahati@ignou.ac.in	STATE OF ASSAM (DISTRICT: KARBI, ANGLONG, MARIGAON, DARRANG, KAMRUP, NALBARI, BARPETA, BONGAIGAON, GOALPARA, KOKRAJHAR, DHUBRI, NORTH CACHAR HILLS, CACHAR, HAILAKANDI, KARIMGANJ, KAMRUP METROPOLITAN, BAKSA, UDALGURI, CHIRANG)

Sl. NO.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
21.	HYDERABAD RC CODE: 01	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO 207 KAVURI HILLS PHASE II, NEAR MADHAPUR PS,JUBILEE HILLS (P.O.) HYDERABAD - 500 033 A.P. PH.OFF : 040-23117550-53 FAX : 040-23117554 E-MAIL : rchyderabad@ignou.ac.in	STATE OF TELENGANA (DISTRICT: ADILABAD, HYDERABAD, KARIM NAGAR, KHAMMAM, MEDAK, MAHABOOB NAGAR, NALGONDA, NIZAMABAD, RANGA REDDY, WARANGAL)
22.	IMPHAL RC CODE: 17	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ASHA JINA COMPLEX, NORTH AOC IMPHAL-795001 MANIPUR PH.OFF : 0385-2421190/2421191 FAX : 0385-2421192 E-MAIL : rcimphal@ignou.ac.in, ignouimp@gmail.com	STATE OF MANIPUR (DISTRICT: BISHNUPUR, CHURACHANDPUR, CHANDEL, IMPHAL EAST, IMPHAL WEST, SENAPATI, TAMENGLONG, THOUBAL, UKHRUL)
23.	ITANAGAR RC CODE: 03	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HORNBILL COMPLEX, "C' SECTOR (NEAR CENTRAL SCH.) NAHARLAGUN ITANAGAR -791110, ARUNACHAL PRADESH PH.OFF : 0360-2247536, 0360-2351705 FAX : 0360-2350990 E-MAIL : rcitanagar@ignou.ac.in	STATE OF ARUNACHAL PRADESH (DISTRICT: ANJAW, CHANGLANG, EAST KAMENG, EAST SIANG, KURUNG KUMEY, LOHIT, LOWER DIBANG VALLEY, LOWER SUBANSIRI, PAPUM PARE, TAWANG, TIRAP, UPPER DIBANG, UPPER SUBANSIRI, UPPER SIANG, WEST KAMENG, WEST SIANG)
24.	JABALPUR RC CODE: 41	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2ND FLOOR, RAJSHEKHAR BHAVAN, RANI DURGAVATI VISHVAVIDYALAYA CAMPUS, PACHPEDHI, JABALPUR - 482001 PH.OFF : 0761-2600411/2609896 /2600219 FAX : 0761-2609919 E-MAIL : rcjabalpur@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ANNUPUR BALAGHAT, CHHINDWARA, DINDORI, JABALPUR, KATNI, MANDLA, NARSINGAPUR, SEONI, SHAHDOL, SIDDHI, SINGRAULI, UMARIA, DAMOH, PANNA, SAGAR, CHHATARPUR, REWA , SATNA, TIKAMGARH)
25.	JAIPUR RC CODE: 23	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 70/79, SECTOR-7, PATEL MARG, MANSAROVAR, JAIPUR - 302 020 RAJASTHAN PH.OFF : 0141-2785730, 2396427 FAX : 0141-2784043 E-MAIL : rcjaipur@ignou.ac.in	STATE OF RAJASTHAN (DISTRICT: AJMER, ALWAR, BARAN, BHARATPUR, BHILWARA, BUNDI, CHITTORGARH, CHURU, DAUSA, DHOLPUR, HANUMUNGARH, JAIPUR, JHALAWAR, JHUNJHUNU, KARAULI, KOTA, SAWAI MADHOPUR, SIKAR, SRI GANGANAGAR & TONK)
26.	JAMMU RC CODE: 12	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SPMR COLLEGE OF COMMERCE, PREMISES AUROBINDO BLOCK, 1ST FLOOR,CANAL ROAD, JAMMU - 180 001, JAMMU & KASHMIR PH.OFF : 0191-2579572/2546529 FAX : 0191-2585154 E-MAIL : rcjammu@ignou.ac.in	STATE OF JAMMU & KASHMIR (JAMMU REGION – DISTRICT: DODA, JAMMU, KATHUA, KISHTWAR, POONCH, RAJOURI, RAMBAN, REASI, SAMBA, UDHAMPUR)
27.	JODHPUR RC CODE:88	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE, PLOT NO. 439, OPP. PAL LINK ROAD, KAMLA NAGAR HOSPITAL, JODHPUR-342008 RAJASTHAN PH.OFF : 0291-2012987 E-MAIL : rcjodhpur@ignou.ac.in	STATE OF RAJASTHAN COVERING DISTRICTS JODHPUR, BARMER, JAISALMER, RAJASMAND, UDAIPUR, BIKANER, JALORE, SIROHI, NAGOUR, DUNGARPUR, PALI, PRATAPGARH, BANSWARA
28.	JORHAT RC CODE: 37	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE JANAMBHUMI, BUILDING, 1ST FLOOR, TULSI NARAYAN, SARMAH PATH, NEAR NEHRU PARK, JORHAT-785001 ASSAM PH.OFF : 0376-2301116, 2301115 E-MAIL : rcjorhat@ignou.ac.in	STATE OF ASSAM (DISTRICT: NAGAON, GOLAGHAT, JORHAT, SHIVASAGAR, DIBRUGARH, TINSUKIA, LAKHIMPUR, DHEMAJI, SONITPUR, BISWANATH, CHARAIDEO, HOJAI & MAJULI

Sl. NO.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
29.	KARNAL RC CODE: 10	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 06 SUBHASH COLONY, NEAR HOME GUARD OFFICE, KARNAL-132 001 HARYANA PH.OFF : 0184-2271514 E-MAIL : rckarnal@ignou.ac.in	STATE OF HARYANA (DISTRICT: BHIWANI, FATEHABAD, HISAR, JHAJJAR, JIND, KAITHAL, KARNAL, KURUKSHETRA, MAHENDRAGARH, PANIPAT, REWARI, ROHTAK, SIRSA, SONIPAT, YAMUNANAGAR)
30.	KARNAL RC CODE: 22	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE I.T.I. BUILDING BULEPUR, (DISTRICT LUDHIANA) KHANNA - 141401 PUNJAB PH.OFF : 01628-229993/237361 E-MAIL : rckhanna@ignou.ac.in	STATE OF PUNJAB (DISTRICT: GURDASPUR, AMRITSAR, TARN TARAN, KAPURTHALA, JALANDHAR, HOSHIARPUR, SBS NAGAR/NAWANSHAHR, BARNALA, SANGRUR, BATHINDA, MANSA, MUKTSAR, LUDHIANA, FEROZEPUR, FARIDKOT, MOGA)
31.	KOHIMA RC CODE: 20	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NEAR MOUNT HERMON SCHOOL, DON BOSCO, HR. SEC SCHOOL ROAD, KENDOUZOU, KOHIMA – 797001 NAGALAND PH.OFF : 0370-2260366/2260167 FAX : 0370-2260216 E-MAIL : rckohima@ignou.ac.in	STATE OF NAGALAND (DISTRICT: KOHIMA, DIMAPUR, WOKHA, MOKOKCHUNG, ZUNHEBOTO, TUENSANG, LONGLENG, KIPHIRE, MON, PEREN, PHEK)
32.	KOLKATA RC CODE: 28	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BIKASH BHAWAN, 4TH FLOOR, NORTH BLOCK, SALT LAKE, BIDHAN NAGAR, KOLKATA - 700 091 WEST BENGAL PH.OFF : 033-23349850, 23592719, 033-23589323(RCL) FAX : 033-23347576 E-MAIL : rckolkata@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: KOLKATA, NORTH 24 PARAGANAS, SOUTH 24 PARAGANAS, PURBA, MEDINIPUR, PASCHIM MEDINIPUR, BANKURA, HOWRAH, HOOGHLY, PURULIA, BURDWAN, NADIA)
33.	KORAPUT RC CODE: 44	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE DISTRICT AGRICULTURE OFFICE ROAD, BEHIND WOMEN'S COLLEGE AT/PO/DISTT.-KORAPUT-764020, ORISSA PH.OFF : 06852-251535 FAX : 06852-252503 E-MAIL : rckoraput@ignou.ac.in	STATE OF ORISSA (DISTRICT: KORAPUT, MALKANGIRI, RAYAGADA, NABARANGPUR, KALAHANDI, NUAPADA)
34.	LUCKNOW RC CODE: 27	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 5-C/INS-1, SECTOR-5, VRINDAVAN YOJNA, TELIBAGH LUCKNOW-226029 PH. OFF: 0522-2442832 E-MAIL : rclucknow@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AURAIYA, BAHRAICH, BALRAMPUR, BANDA, BARABANKI, BAREILLY, BASTI, CHITRAKUT, FAIZABAD, FARUKHABAD (FATEHGARH), FATEHPUR, GONDA, HAMIRPUR, HARDOI, JALAUN (ORAI), JHANSI, KANNAUJ, KANPUR RURAL, KANPUR URBAN, KAUSHAMBI, LAKHIMPUR(KHERI), LALITPUR, LUCKNOW, MAHOBA, PILIBHIT, RAEBAREILY, SHAHJANANPUR, SHRAVASTI, SIDHARTHNAGAR, SITAPUR, UNNAO)

Sl. NO.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
35.	MADURAI RC CODE: 43	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SIKKANDAR CHAVADI, ALANGANALLUR ROAD MADURAI-625018 TAMIL NADU PH.OFF : 0452-2380733 FAX : 0452-2380588 E-MAIL : rcmadurai@ignou.ac.in	STATE OF TAMIL NADU (DISTRICT: COIMBATORE, DINDIGUL, ERODE, KARUR, MADURAI, NILGIRIS, PADUKKOTTAI, RAMA-NATHPURAM, SIVAGANGA, THANJAVUR, THENI, THIRUVARUR, TIRUCHIRAPPALLI, TIRUPUR, VIRUDHUNAGAR, ARIYALUR)
36.	MUMBAI RC CODE : 49	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2nd and 3rd FLOOR, KAPPEESH BUILDING, M.G. ROAD, OPP. TO MULUND RAILWAY STATION, MULUND (WEST), MUMBAI-400008, MAHARASHTRA PH.OFF : 022-25925540,25923159 FAX : 022-25925411 E-MAIL : rcmumbai@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: MUMBAI, THANE, RAIGARH, RATNAGIRI PALGHAR, MUMBAI SUBURBAN)
37.	NAGPUR RC CODE: 36	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GYAN VATIKA 14, HINDUSTAN COLONY AMARAVATI ROAD NAGPUR 440033 MAHARASHTRA PH. OFF: 0712-2536999, 2537999, 0712-2022000 FAX : 0712-2538999 E-MAIL : rcnagpur@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: AMRAVATI, BULDHANA, AKOLA, WASHIM, HINGOLI, PARBHANI, NANDED, YAVATMAL, WARDHA, CHANDRAPUR, NAGPUR, BHANDARA, GONDIA, GADCHIROLI)
38.	NOIDA RC CODE: 39	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C- 53, SECTOR 62 INSTITUTIONAL AREA NOIDA 201305 UTTAR PRADESH PH.OFF : 0120-2405012/2405014 FAX : 0120-2405013 E-MAIL : rcnoida@ignou.ac.in	STATE OF UTTAR PRADESH(DISTRICT: GAUTAM BUDH NAGAR, GHAZIABAD, MEERUT, BAGHPAT, BULANDSHAHR, HAPUR) STATE OF DELHI (MAYUR VIHAR PH – I & II, MAYUR VIHAR EXTN., VASUNDHARA ENCLAVE)
39.	PANAJI RC CODE: 08	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE H. NO. 1576, NEAR P&T STAFF QUARTERS, ALTO POVORIM P.O. POVORIM-403521 GOA PH.OFF : 0832-2414553 E-MAIL : rcpanaji@ignou.ac.in	STATE OF GOA (DISTRICT: NORTH GOA, SOUTH GOA), STATE OF KARNATAKA (DISTRICT: UTTARA KANNAD) STATE OF MAHARASHTRA (DISTRICT: SINGDHDURG)
40.	PATNA RC CODE: 05	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE INSTITUTIONAL AREA, MITHAPUR PATNA-800 001, BIHAR PH.OFF : 0612-2219539/2219541 FAX : 0612-2219538 E-MAIL : rcpatna@ignou.ac.in	STATE OF BIHAR (DISTRICT: ARWAL, AURANGABAD, BHOJPUR, BUXAR, GAYA, JAMUI, JEHANABAD, KAIMUR, LAKSHISARAI, NALANDA, NAWADA, PATNA, ROHTAS, SHEIKHPURA, VAISHALI, SIWAN, CHAPPRA, SARAN)
41.	PORT BLAIR RC CODE: 02	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KANNADA SANGHA BUILDING, NEAR SYNDICATE BANK, 18, TAGORE ROAD, MOHANPURA, PORT BLAIR, SOUTH-744104 ANDAMAN & NICOBAR, ISLANDS PH.OFF : 03192-242888 FAX : 03192-230111 E-MAIL : rcportblair@ignou.ac.in	ANDAMAN & NICOBAR ISLANDS (U.T.)(DISTRICT: NORTH & MIDDLE ANDAMAN, SOUTH ANDAMAN, NICOBAR)

42.	PUNE RC CODE: 16	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 1ST FLOOR, MSFC BUILDING 270, SENAPATI BAPAT ROAD PUNE - 411 016 MAHARASHTRA PH.OFF : 020-25671867/25651321 FAX : 020-25671864 E-MAIL : rcpune@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: NANDURBAR, DHULE, JALGAON, AURANGABAD, NASIK, JALNA, AHMADNAGAR, BID, PUNE, OSMANABAD, , SANGLI, SATARA, KOLHAPUR)
43.	RAGHUNATHGANJ RC CODE: 50	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BAGAN BARI, NEAR DENA BANK, FULTALA, MURSHIDABAD RAGHUNATHGANJ WEST BENGAL-742 225 PH.OFF : 03483-271555/271666 E-MAIL : rcraghunathganj@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: MURSHIDABAD, BIRBHUM, MALDA)
44.	RAIPUR RC CODE: 35	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE IGNOU COMPLEX, KACHNA RAIPUR - 492014 CHHATTISGARH PH.OFF : 0771-2283285, 2971322 FAX : 0771-2971323 E-MAIL : rcraipur@ignou.ac.in	STATE OF CHHATTISGARH (DISTRICT: BILASPUR, DHAMTARI, DURG, JANJGIR-CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA, MAHASAMUND, RAJGARH, RAIPUR, RAJNANDGAON, SURAJPUR, SARGUJA, BALOD, BALODBAZAR, BALRAMPUR, BEMETARA, GARIABANDH, MUNGELI, BASTAR, NARAYANPUR, DANTEWADA, BIJAPUR, SUKMA, KUNDAGOAN)
45.	RAJKOT RC CODE: 42	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SAURASHTRA UNIVERSITY CAMPUS RAJKOT-360005 GUJARAT PH.OFF : 0281-2572988 FAX : 0281-2571603 E-MAIL : rcrajkot@ignou.ac.in	STATE OF GUJARAT (DISTRICT: RAJKOT, KACHCHH, JAMNAGAR, PORBANDER, JUNAGADH, AMRELI, BHAVNAGAR, SURENDRANAGAR, DEV-BHOOMI DWARKA, GIR-SOMNATH, BOTAD, MORBI), DIU(U.T.)
46.	RANCHI RC CODE: 32	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 457/A, ASHOK NAGAR RANCHI - 834022, JHARKHAND PH.OFF : 0651-2244688, 2244699, 2244677 FAX : 0651-2244400 E-MAIL : rcranchi@ignou.ac.in	STATE OF JHARKHAND (DISTRICT: RANCHI, LOHARDAGA, GUMLA, SIMDEGA, PALAMU, LATEHAR, GARHWA, WEST SINGHBHUM, SARAIKELA KHARSAWAN, EAST SINGHBHUM, HAZARIBAGH, CHATRA & KODERMA, KHUNTI, RAMGARH,BOKARO, DHANBAD)
47.	SAHARSA RC CODE: 86	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NAYA BAZAR SHARSHA-852201, BIHAR PH.OFF : 06478-219015 FAX : 06478-219018 E-MAIL : rcsaharsa@ignou.ac.in	STATE OF BIHAR COVERING (DISTRICTS KHAGARIYA, SAHARSA, SUPAUL, MADHEPURA, KATIHAR, ARARIYA, KISHANGANJ & PURNIA)

Sl. NO.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
48.	SHILLONG RC CODE: 18	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE UMSHING, MAWKYNROH, NEHU CAMPUS, SHILLONG - 793 022 MEGHALAYA PH.OFF : 0364-2521117/2521271/0364-2520503 FAX : 0364-2521271 E-MAIL : rcshillong@ignou.ac.in	STATE OF MEGHALAYA (DISTRICT: EAST GARO HILLS, EAST JAINTIA HILLS , EAST KHASI HILLS, NORTH GARO HILLS, RI-BHOI, SOUTH GARO HILLS, SOUTH WEST GARO HILLS, SOUTH WEST KHASI HILLS, WEST GARO HILLS, WEST JAINTIA HILLS, WEST KHASI HILLS)
49.	SHIMLA RC CODE: 11	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE CHAUHAN NIWAS BUILDING, KHALINI SHIMLA-171 002, HIMACHAL PRADESH PH.OFF : 0177-2624612/2624613 FAX : 0177-2624611 E-MAIL : rcshimla@ignou.ac.in	STATE OF HIMACHAL PRADESH (DISTRICT: BILASPUR, CHAMBA, HAMIRPUR, KANGRA, KINNAUR, KULLU, LAHUL & SPITI, MANDI, SHIMLA, SIRMAUR, SOLAN, UNA)
50.	SILIGURI RC CODE: 45	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 17/12 J. C. BOSE ROAD, SUBHAS PALLY, SILIGURI - 734001 WEST BENGAL PH.OFF : 0353-2526818 FAX : 0353-2526829 E-MAIL : rcsiliguri@ignou.ac.in rcsiliguri45@gmail.com	STATE OF WEST BENGAL (DISTRICT: COOCHBEHAR, JALPAIGURI, DARJEELING, UTTAR DINAJPUR, DAKSHIN DINAJPUR, ALIPURDUAR)
51.	SRINAGAR RC CODE: 30	REGIONAL DIRECTOR STATE IGNOU REGIONAL CENTRE NEAR LAWRENCE VIDHYA BHAWAN KURSU RAJ BAGH, SRINAGAR - 190 008 JAMMU & KASHMIR PH.OFF : 0194-2311251/2311258 FAX : 0194-2311259 E-MAIL : rcsrinagar@ignou.ac.in	STATE OF JAMMU & KASHMIR (SRINAGAR REGION-DISTRICT: ANANTNAG, BANDIPORE, BARAMULLA, BUDGAM, GANDERBAL, KARGIL, KULGAM, KUPWARA, LEH, PULWAMA SHOPIAN, SRINAGAR)
52.	TRIVANDRUM RC CODE: 40	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE RAJADHANI COMPLEX OPP PRS HOSPITAL, KILLI PPALAM KARAMANA PO, TRIVANDRUM -695002 KERALA PH.OFF : 0471-2344113/2344120 FAX : 0471-2344121 E-MAIL : rctrivandrum@ignou.ac.in	STATE OF KERALA (DISTRICT: KOLLAM, PATHANAMTHITTA, THIRUVANANTHAPURAM) STATE OF TAMILNADU (DISTRICT: KANYAKUMARI, TUTICORIN, TIRUNELVELI)
53.	VARANASI RC CODE: 48	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GANDHI BHAWAN B.H.U. CAMPUS VARANASI-221005 UTTAR PRADESH PH.OFF : 0542-2368022/2368622 0522-2364893 FAX : 0542-2369629 E-MAIL : rcvaranasi@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AMBEDKAR NAGAR, AZAMGARH, BALLIA, CHANDAULI, DEORIA, GHAZIPUR, GORAKHPUR, JAUNPUR, KUSHINAGAR, MAHARAJGANJ, MAU, MIRZAPUR, SANT KABIR NAGAR, SANT RAVIDAS NAGAR, SONEBHADRA, VARANASI, ALLAHABAD, AMETHI, PRATAPGARH, SULTANPUR)
54.	VATAKARA RC CODE: 83	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NUT STREET (PO), KOZHIKODE VATAKARA-873104 KERALA PH.OFF : 0496-2525281, 2515413 E-MAIL : rcvatakara@ignou.ac.in	STATE OF KERALA (DISTRICT: KANNUR, KASARAGOD WAYANAND, KOZHIKODE, MALAPPURAM, MAHE) (PUDUCHERRY, UT)

Sl. No.	SUB-RC	SRC Address	Operational Area
1	**TIRUPATI** Vijayawada	DR. B. PRASAD BABU ASSISTANT REGIONAL DDIRECTOR IGNOU SUB-REGIONAL CENTRE OPERATING FROM MENTOR RC	ANANTPUR, CHITOOR, KADAPA, KURNOOL
2	**KANDHAMAL** Bhubaneswar	DR. P. K. JENA ASSISTANT REGIONAL DIRECTOR IGNOU SUB-REGIONAL CENTRE GOVT. COLLEGE CAMPUS PHULBANI ODISHA	KANDHAMAL, BOUDH, GAJAPATI, BOLANGIR, SONEPUR
3.	**PITHORAGARH** Dehradun	DR. RAJEEV KUMAR ASSISTANT REGIONAL DIRECTOR IGNOU SUB REGIONAL CENTRE L.S.M. GOVT. P.G. COLLEGE PITHORAGARH UTTARAKHAND-262502 05964-264077	BAGESHWAR, CHAMPAWAT, ALMORA, NAINATL
4.	**DARJEELING** Silliguri	DR. PRAVEEN PRALAYANKAR ASSISTANT REGIONAL DIRECTOR IGNOU SUB REGIONAL CENTRE C/O RAMESH GUPTA LASA VILLA H. C. ROAD DARJEELING WEST BENGAL 08116903933	DARJEELING, KALIMPONG, KURSEONG, MIRIK SUB-DIVISION

IGNOU-Army, Assam Rifle, Navy Recognized Regional Centres

Sl. No.	RC Code	RC	Address	Operational Area
1	IAEP – KOLKATA	51	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION, FORT WILLIAM HQ EASTERN COMMAND C/O 99 APO - 908542 KOLKATA- 700021 WET BENGAL 033-22317556 rcarmy51@ignou.ac.in1	EASTERN COMMAND AREA IAEP – 5
2	IAEP – CHANDIMANDIR	52	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION (G.S. EDU. BRANCH) HQ WESTERN COMMAND CHANDIMANDIR-134107 HARYANA 0172-2589355, (CIVIL) 2670 (MILITARY) 0172-2589423 rcarmy52@ignou.ac.in	
3	IAEP – LUCKNOW	53	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE IAEP HQ CENTRAL COMMAND- GS (EDN) LUCKNOW – 226002, UTTAR PRADESH 0522-2482968 (CIVIL); 2670 (MIL) rcarmy53@ignou.ac.in	CENTRAL COMMAND AREA
4	IAEP – PUNE	54	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION HQ SOUTHERN COMMAND GS (EDN) BRANCH, PIN-908541 C/O 56 APO 020-26331033 (CIVIL) 2437 (ARMY) rcarmy54@ignou.ac.in	SOUTHERN COMMAND AREA
5	IAEP–UDHAMPUR	54	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION UTTAR KAMAN MUKHYALAYA 908545 C/O 56 APO, HQ NORTHERN COMMAND UDHAMPUR, JAMMU & KASHMIR 01992-242486 rcarmy55@ignou.ac.in	NORTHERN COMMAND AREA
6	IAEP – JAIPUR	56	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE EDUCATION BRANCH HQ SOUTHERN WESTERN COMMAND C/O 56 APO 908546 JAIPUR, RAJASTHAN 0141-6640 (MILITARY) rcarmy56@ignou.ac.in	SOUTH WESTERN COMMAND
7	IAEP – SHILLONG	81	REGIONAL DIRECTOR IGNOU ASSAM-RIFLES RECOG. R.C. DIRECTORATE GENRAL ASSAM RIFLES (DGAR), LAITUMKHRAH SHILLONG – 793 011 MEGHALAYA 0364-2705181 0364-2705184 iarrc81@ignou.ac.in	COMMAND AREA

Sl. No.	RC Code	RC	Address	Operational Area
8	INEP – NEW DELHI	71	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE DIRECTORATE OF NAVAL EDUCATION INTERATED HQS. MINISTRY OF DEF WEST BLOCK 5, RK PURAM, SECTOR-1, NEW DELHI – 110 066 DELHI 011-26178462 011-26185299 rcnavy71@ignou.ac.in	NAVAL HQS.
9	INEP – MUMBAI	72	REGINAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE HQ WESTERN NAVAL COMMAND SHAHID BHAGAT SINGH MARG MUMBAI – 400 023 MAHARASHTRA 022-22752245 022-22665458 rcnavy72@ignou.ac.in	HQ WESTERN NAVAL COMMAND
10	INEP – VISAKHAPATNAM	73	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE INEP REGIONAL CENTRE-73 NCS COMPLEX NAUSENABAUGH POST: GANDHIGRAM VISAKHAPATNAM -530005 ANDHRA PRADEH 0891-2812669 0891-2515834 rcnavy73@ignou.ac.in	HQ EASTREN NAVAL COMMAND
11	INEP – KOCHI	74	REGIONALDIRECTOR IGNOUY NAVY RECOG. REG. CENTRE NAVAL BASE HQ SOUTHERN NAVAL COMMAND KOCHI – 682 004 KERALA 0484-266210,2662515 0484-266194 rcnavy74@ignou.ac.in	HQ SOUTHERN NAVAL COMMAND

10. SOME FORMS FOR YOUR USE

In this section we are enclosing the sample of some forms, which are useful to you. Whenever you have to correspond with the University, please get the photocopy of the relevant form, fill it carefully and send as per instructions therein. The detailed instructions for all these forms are provided in this programme guide in different sections. The following forms are enclosed :

1) Assignment Remittance-cum-Acknowledgement Form: Change/Correction of Address/Study Centre

2) Application for Credit Transfer

3) Requisition for Fresh Set of Assignments

4) Intimation of Non-receipt of Study Material and Assignments

5) Change Medium of Study/Optional Courses

6) Form for Duplicate Grade Card/Marksheet

7) Form for Issue of Provisional Certificate

8) Form for Early Declaration Result of Term-End Examination

9) Form for Re-evaluation of Answer Scripts

10) Obtaining Photocopy of Answer Scripts

11) Form for Issue of Migration Certificate

12) Form for Issue of Duplicate Degree/Diploma/Certificate

13) Form for improvement in Division/Class

14) Instruction for course Registration for the second year.

Enrolment No. : | | | | | | | | Programme :

Name :

Course Code : Medium :

S.No.	Assignment No.

For Office Use Only

Sr. No. : _____

Date of Receipt : _____

Name of Evaluator : _____

Date of despatch to the Evaluator : _____

Sig. of dealing accountant
Date : _____

Date of receipt from evaluator : _____

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INDIRA GANDHI NATIONAL OPEN UNIVERSITY
ASSIGNMENTS REMITTANCE-CUM-ACKNOWLEDGEMENT FORM

Enrolment No. : | | | | | | | | | | Programme

Name : _____

Course Code : _____ Medium :

S.No. Assignment No.

_____

_____

_____

_____

Signature of the student _____
Date : _____

FOR OFFICE USE ONLY

Sr. No. : _____

Signature of the receiver

Date : _____

Seal

Notes : 1. Submit this form to the coordinator of your study centre alongwith the assignment.
2. When you submit the assignment by post, enclose a self-addressed stamped envelop along with this.

CHANGE/CORRECTION OF ADDRESS AND STUDY CENTRE

If you change your address please complete the form using block capitals and indicating :

Programme of Study
Enrolment Number
Name
New or corrected Address inlcuding Pin
New Study Centre Code
Choice for Medium of Study
Date of Change

For change/correction of address and change of study centre the form should be mailed to :

The Regional Director of your region.

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INDIRA GANDHI NATIONAL OPEN UNIVERSITY
GE/CORRECTION OF ADDRESS AND STUDY CENTRE

Programme Code

Enrolment Number | | | | | | | | | |

Date Change effective from

Name

New Address

Town
State Pin
State Code (See Code List 2 of Guide to Applicant)

Existing Study Centre Code

Signature : Date :

New Study Centre Code :

NOTE : TWO FORMS ARE PRESENTED IN THIS PAGE, USE THE RELEVANT FORM ONLY.

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Maidan Garhi, New Delhi-110 068

Application for Credit Transfer in MEG Programme

Please see instructions oveleaf

Enrolment No. | | | | | | | | | |

Name & Address _____

_____

_____

Programme of Study : | |

Details of Credit Transfer Fee paid :

D.D. No. _____ Date _____ Amount _____

Drawn on (Bank & Branch) _____

Payable in favour of IGNOU, New Delhi (fee is Rs.400/- per 4 & 8 credit course or a part thereof)

Details of Courses applied for Credit Transfer :						IGNOU Credit Equivalence desired		
S.No.	Subject (s) Qualified	Maximum Marks	Percentage of Marks	Marks Obtained	Year of Passing	Course Code	Course Title	Credits

All of the Information provided above is true to the best of my knowledge Student Signature & Date :

(For Office use only)

Recommendations of Schools :

Credit Transfer recommended for the following Courses						Credit Transfer for the following courses not recommended				
Course Code	Course Title	Credits	Marks	Percentage	Signature of Director of School	Course Code	Course Title	Credits	Reasons for Rejection	Signature of Director of School

INSTRUCTIONS FOR SUBMISSION FOR APPLICATION FOR CREDIT TRANSFER

1) Read the instructions given in your Programme Guide carefully.

2) For M.A. credit transfer is allowed upto a maximum of 32 credits only.

3) Enclose the attested copies of the following alongwith the form :

   - Marks lists issued by the accredited Institute/University.
   - Syllabus of accredited Institute/University.
   - Prospectus issued by the accredited Institute/University.

4) Pay the credit transfer fee at the rate of Rs. 400/- per 4 and 8 credits or part thereof through a crossed Demand Draft in favour of 'Indira Gandhi National Open University' payable at New Delhi.

5) Submit the filled in Credit Transfer Form to the following address :

The Registrar (Student Registration Division)
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110 068

Control No.....

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR OBTAINING DUPLICATE GRADE CARD/ MARKSHEET

Name .....

Enrolment No. | | | | | | | | | |

Address .....

.....

.....

.....

Pin | | | | | | |

Programme .....

Month and Year of the Exam. .....

Centre from where appeared at last examination .....

Bank Draft / IPO No. ..... Dated .....

for Rs. 250/- in favour of IGNOU, New Delhi .....

.....

Signature

Dated .....

Note : Fee for duplicate grade card Rs. 250/-The duplicate grade card/mark sheet will be sent by registered post.

The filled in form with the requisite fee is to be sent to :

The Registrar (Student Evaluation Division)
Indira Gandhi National Open University
Maidan Garhi,
New Delhi-110 068

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Student Evaluation Division
Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR ISSUE OF PROVISIONAL CERTIFICATE

Enrolment No. | | | | | | | | | |

Programme Title .....

Regional Centre .....

Name .....

Father's Name .....

Month and year of last examination in which you have completed the Programme .....

Mailing Address .....

.....

.....

.....

(Please enclose a copy of your complete grade card.)

Filled in application Form should be sent to:

The Registrar (Student Evaluation Division)
IGNOU,
Maidan Garhi,
New Delhi-110068

Date .....

.....
Signature

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
STUDENT EVALUATION DIVISION

APPLICATION FORM FOR EARLY DECLARATION OF RESULT OF TERM-END EXAMINATION

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

1. Name : .....

2. Programme: [ ] Enrolment No: [ ][ ][ ][ ][ ][ ][ ][ ][ ]

3. Address: .....

.....

..... Pin [ ][ ][ ][ ][ ][ ]

4. Reason for early declaration of result: .....

.....

(enclose a copy of the documentary evidence specifying the reason for early declaration)

5. Courses(s) detail for early evaluation:

S.No.	Course Code	Date of Examination
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

6. Exam. Centre details, from where you have to appear/appeared at Term-end Examination:-

Exam. Centre Code: [ ] Address of Exam. Centre: _____

_____

_____

_____

7. **Fee detail:**

(The fee for early declaration of result is Rs. 1000/- per course, which is to be paid through demand draft drawn in favour of 'IGNOU' & payable at the City of Evaluation Centre)

No. of Course(s): ..... X Rs. 1000/- = Total Amount: .....

Demand Draft No.: ..... Date: .....

Issuing Bank: .....

Date: .....

(Signature of the student)

P.T.O.

RULES & REGULATIONS FOR EARLY DECLARATION OF RESULTS

1. Request for early declaration of results will be entertained for final semester/year or maximum of 4 backlog courses only, subject to the following conditions:

   i) The student has been selected for higher study/employment and statement of marks/grade card is required to be produced to the institute by a particular date, which is before the prescribed dates of declaration of the University's results.

   ii) The student has completed all the other prescribed components except the term-end examination of the courses, for which early evaluation has been sought.

2. Application for early declaration, for the reasons such as to apply for recruitment/higher study/post and promotion purpose etc. will not be entertained.

3. Application without enclosing documentary evidence specifying the reason for early declaration will not be entertained.

4. Application form must reach at the following address before the date of the examination for the course (s) for which early evaluation is sought:-

Sl.No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU, Maidan Garhi New Delhi-110068	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Schools and Divisions at Hqs.
2.	Dy. Registrar Evaluation Centre, Periyar Thidal No.50, EVK Sampath Road Vepery Chennai – 600 007	All Examination Centres in Chennai, Hyderabad, Port Blair, Vijayawada, Trivandrum, Cochin, Bangalore, Madurai, Panaji, Nagpur and Sub-RC Vatakara.
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 2nd Floor, Biscomaun Tower W. Gandhi Maidan, Patna -800 001	All Examination Centres in Patna, Raipur, Bhuvneshwar, Koraput, Siliguri and Raghunathganj.
4.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, B-1/33, Sector-H, Aliganj Lucknow – 226 024	All Examination Centres in Lucknow, Varanasi, Aligarh, Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, Jammu and Srinagar,
5.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, 1st Floor, MSFC Building 270, Senapati Bapat Road, Pune-411016	All Examination Centres in Pune, Ahmedabad, Bhopal, Jabalpur, Jaipur, Rajkot and Mumbai.
6.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, H/No.71, GMC Road Christian Basti, Guwahati – 781 005	All Examination Centres in Guwahati, Itanagar, Imphal, Shillong, Agartala, Gangtok, Kohima and Aizwal.
7.	Dy. Registrar Evaluation Centre IGNOU Regional Centre Bikash Bhavan, 4th Floor, North Block, Bidhan Nagar (Salt Lake City) Kolkata-700091.	All Examination Centres in Kolkata, Darbhanga and Ranchi.

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068

APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPT

Name : .....

Programme : .....

Enrolment No. | | | | | | | | | |

Address: .....

.....

.....

PIN : | | | | | | |

Month and Year of the Exam : .....

Name of Exam Centre: .....

Centre Code : .....

Course in which re-evaluation is sought	COURSE CODE	TITLE OF THE COURSE
	.....	.....
	.....	.....
	.....	.....
	.....	.....

Fee detail:
(The fee for re-evaluation of answer script is Rs. 750/- per course, which is to be paid through demand draft drawn in favour of 'IGNOU' & payable at the City of Evaluation Centre)

No. of Course(s): ..... × Rs. 750/- = Total Amount: .....

Demand Draft No. ..... Date: .....

Issuing Bank: .....

Date: .....

Signature of the student

(P.T.O)

RULES & REGULATION FOR RE-EVALUATION OF ANSWER SCRIPTS

1) The request for re-evaluation by the student must be made before 31st March for December TEE and 30th September for June TEE or within one month of declaration of results, whichever is later.

2) The date of declaration of result will be calculated from the date on which the result are placed on the IGNOU website.

3) After re-evaluation, the better of the two scores of original marks/grade and marks/grade after re-evaluation will be considered.

4) The revised marks/grade after re-evaluation shall be communicated to the student on receipt of re-evaluation result and result of re-evaluation will also made available on the IGNOU website at www.ignou.ac.in. The minimum time required for re-evaluation shall be 30 days from the date of receipt of application.

5) Re-evaluation is permissible in TEE only and not in the Project/Dissertation/Practicals/Lab courses, Workshops, Assignments & Seminar etc.

6) On the top of the envelope containing the prescribed application form.

Please mention **'APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPTS'**

7) Application form must reach within the prescribed dates at the following address:-

Sl.No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU, Maidan Garhi New Delhi-110068	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Schools and Divisions at Hqs.
2.	Dy. Registrar Evaluation Centre, Periyar Thidal No.50, EVK Sampath Road Vepery Chennai – 600 007	All Examination Centres in Chennai, Hyderabad, Port Blair, Vijayawada, Trivandrum, Cochin, Bangalore, Madurai, Panaji, Nagpur and Sub-RC Vatakara.
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 2nd Floor, Biscomaun Tower W. Gandhi Maidan, Patna -800 001	All Examination Centres in Patna, Raipur, Bhuvneshwar, Koraput, Siliguri and Raghunathganj.
4.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, B-1/33, Sector-H, Aliganj Lucknow – 226 024	All Examination Centres in Lucknow, Varanasi, Aligarh, Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, Jammu and Srinagar,
5.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, 1st Floor, MSFC Building 270, Senapati Bapat Road, Pune-411016	All Examination Centres in Pune, Ahmedabad, Bhopal, Jabalpur, Jaipur, Rajkot and Mumbai.
6.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, H/No.71, GMC Road Christian Basti, Guwahati – 781 005	All Examination Centres in Guwahati, Itanagar, Imphal, Shillong, Agartala, Gangtok, Kohima and Aizwal.
7.	Dy. Registrar Evaluation Centre IGNOU Regional Centre Bikash Bhavan, 4th Floor, North Block, Bidhan Nagar (Salt Lake City) Kolkata-700091.	All Examination Centres in Kolkata, Darbhanga and Ranchi.

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068

APPLICATION FORM FOR OBTAINING PHOTOCOPY OF THE ANSWER SCRIPTS

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

Prescribed dates for submission of form: 1st March to 15th April for June Term-end Exam.
1st September to 15th October for December Term-end Exam.

1. Name.....
2. Programme: ☐ Enrolment No: ☐☐☐☐☐☐☐☐☐
3. Address:.....
   .....
   ..... Pin Code
4. Detail of the course(s), for which photocopy of the answer script(s) is/are required:
   a) Term-end examination: June/December.....
   b) Exam Centre Code: .....
   c) Exam Centre Address: .....
   .....
   .....
   d) Course(s): .....
5. **Fee details:**
   (The fee for this purpose is Rs. 100/- per course, which is to be paid through demand draft drawn in favour of IGNOU & payable at the City of Evaluation Centre)
   No. of Course(s): ..... X Rs. 100/- = Total Amount: .....
   Demand Draft No.: ..... Date: .....
   Issuing Bank: .....
6. Self attested photocopy of the Identity Card issued by the University : Attached/Not attached

UNDERTAKING

I hereby undertake that the answer script(s), for which photocopy(ies), applied for, belongs to me. For this purpose, I am enclosing self attested photocopy of my Identity Card issued by the University. In case, my statement is found false, the University may take action against me as deemed fit.

Date: .....
Place: .....

Signature: .....
Name: .....

RULES & REGULATIONS FOR OBTAINING PHOTOCOPY OF THE ANSWER SCRIPT

1. Photocopy(ies) of the answer script(s) shall be provided to the students from December-2008 term-end examination (TEE), onwards.
2. The fee for photocopy of the answer script shall be Rs. 100/- (Rupees One Hundered Only) per course. Fee shall be paid in the form of a Demand Draft drawn in favour of IGNOU and payable at New Delhi.
3. Application form without self attested photocopy of the Identity Card of the student will not be entertained.
4. Student's application form for photocopy(ies) of the answer script(s) shall reach the Concerned Authority (as mentioned below in the last para) alongwith the prescribed fee within 45 days from the date of declaration of results. The date of receipt of application for June term-end examination shall be by 15th October and for December term-end examination by 15th April or within 45 days from the date of declaration of result on the University's website, whichever is later.
5. The students, who find that any portion of the answer was not evaluated or any totaling error is noticed, may point out the same and submit their representation alongwith a copy of the answer script supplied to them within 15 days. No other query regarding evaluation of answer script shall be entertained.
6. The students, who intend to apply for photocopy(ies) of the answer script(s) may simultaneously apply for re-evaluation, if they so desire. The last date for submission of application for re-evaluation will not be extended to facilitate them to point out discrepancy in the evaluation.
7. The application form duly filled-in may be sent to the following address (except CPE & DPE programmes):

Sl.No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU, Maidan Garhi New Delhi-110068	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Schools and Divisions at Hqs.
2.	Dy. Registrar Evaluation Centre, Periyar Thidal No.50, EVK Sampath Road Vepery Chennai – 600 007	All Examination Centres in Chennai, Hyderabad, Port Blair, Vijayawada, Trivandrum, Cochin, Bangalore, Madurai, Panaji, Nagpur and Sub-RC Vatakara.
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 2nd Floor, Biscomaun Tower W. Gandhi Maidan, Patna -800 001	All Examination Centres in Patna, Raipur, Bhuvneshwar, Koraput, Siliguri and Raghunathganj.
4.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, B-1/33, Sector-H, Aliganj Lucknow – 226 024	All Examination Centres in Lucknow, Varanasi, Aligarh, Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, Jammu and Srinagar,
5.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, 1st Floor, MSFC Building 270, Senapati Bapat Road, Pune-411016	All Examination Centres in Pune, Ahmedabad, Bhopal, Jabalpur, Jaipur, Rajkot and Mumbai.
6.	Dy. Registrar Evaluation Centre, IGNOU Regional Centre, H/No.71, GMC Road Christian Basti, Guwahati – 781 005	All Examination Centres in Guwahati, Itanagar, Imphal, Shillong, Agartala, Gangtok, Kohima and Aizwal.
7.	Dy. Registrar Evaluation Centre IGNOU Regional Centre Bikash Bhavan, 4th Floor, North Block, Bidhan Nagar (Salt Lake City) Kolkata-700091.	All Examination Centres in Kolkata, Darbhanga and Ranchi.

8. For the photocopy (ies) of the answer script(s) of CPE & DPE programmes, the application form may be sent to the Regional Centre concerned.

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INDIRA GANDHI NATIONAL OPEN UNIVERSITY

(To be submitted at the concerned Regional Centre)

Application Form for Issue of Migration Certificate

(To be filled in by the Applicant. Before filling in the form, see instruction on reverse)

1. Name :.....

2. Father's/Husband's Name :.....

3. Address .....
.....Pin .....

4. Particulars of last examination .....

Examination Passed (Programme)	Year of Passing	Enrolment No.	Marks Obtained	Grades Obtained

5. Name of the Regional Centre and Study Centre in which the candidate is registered.
.....

6. Name of the University to which the candidate wants to migrate
.....

Draft Details

Amount Rs. _____ D.D. No. _____ Date _____

Bank Name _____ Place of Issue _____

(To be filled in by the Registration Division)

1. The information furnished by Shri/Smt./Km. _____ is correct as per scholar register.

2. He/She may be issued the Migration Certificate applied for _____

Date _____ Dealing Assistant_____ Section Officer _____

I hereby declare that the information provided is correct to the best of my knowledge and I have paid all fees due to the University. In the event of any of the above information being found incorrect, the Certificate shall be liable to cancellation by the University.

Received the Migration Certificate No. _____ dated _____

Date: _____

Signature of the Applicant

INSTRUCTIONS

1) A fee of Rs. 400/- should be remitted by way of a Demand Draft drawn in favour of IGNOU and payable at concerned Regional Centre/City.

2) At the time of submission of the application for issue of Migration Certificate the student should attach xerox copy of consolidated Statement of Marks or Provisional Certificate issued by this University (duly attested) for verification.

3) Duplicate Migration Certificate can be issued on payment of Rs. 400/- only in case it has been lost, destroyed or mutilated on submission of an Affidavit drawn up on a non-judicial stamp paper of the value of Rs. 10/- to be sworn before a Magistrate on the following format.

"I, _____ son/daughter/wife of _____ resident of _____ hereby solemnly declare that the Migration Certificate No. _____ dated _____ issued to me by the _____ to enable me to join _____ University has been lost and I did not join any other University on the basis of the same nor have I submitted the same for joining any other University. In case the lost Migration Certificate is found, I shall deposit the same to the University".

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068

FORM OF APPLICATION FOR ISSUE OF A DUPLICATE COPY OF UNIVERSITY DIPLOMA/DEGREE/CERTIFICATE

Note: For Instructions, please see reverse.

To
The **Registrar**
Student **Evaluation Division**
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110068

Sir,

I wish to have a duplicate copy of my Diploma/Degree/Certificate for the Programme _____ Examination for the following reasons:

The prescribed fees of Rs. 750/- is submitted herewith.

The required particulars are given below:

Name of Candidate (in Block Letters in English): _____

(in Hindi) : _____

Father's Name (in Block Letters): _____

Programme : [ ] Enrolment Number: [ ]

Examination passed in Term End Examination - June/December _____

Result: _____ Grade/Division: _____

Name of the Study Centre : _____

Name of the Regional Centre : _____

& other particulars : _____

Full Permanent Address of student : _____

_____

I solemnly declare that the particulars given above are correct to the best of my knowledge.

Yours faithfully,

Signature of the Student

Postal Address: _____

_____

Date:

I certify that the above entries made by the applicant are correct.

Signature of Regional Director
with Stamp

INSTRUCTIONS TO CANDIDATES FOR ISSUE OF DUPLICATE COPY OF UNIVERSITY DEGREE/DIPLOMA/CERTIFICATE

1) The form should be filled in duplicate legibly and signed by the candidate.

2) The form should be submitted through the Regional Director of the concerned Regional Centre through which the candidate appeared at the said examination and duplicate copy will be sent through the Regional Director concerned.

3) A duplicate copy of the Diploma, Degree or Certificate will be issued on submission of an affidavit signed by a First Class Magistrate together with an attested copy of the F.I.R. lodged with the nearest Police Station to this effect by the candidate on the grounds that either the original Diploma, Degree or Certificate has been irrecoverably lost destroyed or defaced and on payment of the fees prescribed.

4) In very special cases subsequent copies of the Diploma, Degree or Certificate may be issued for not more than four times, on submission of an affidavit signed and certified by a First Class Magistrate to the effect that the Diploma, Degree or Certificate issued previously by the University has been lost or destroyed and on payment of the fees as prescribed for the issue of duplicate copy.

FORM FOR AFFIDAVIT TO BE EXECUTED ON A NON-JUDICIAL STAMP PAPER OF THE VALUE OF RS. 10/- BEFORE A FIRST CLASS MAGISTRATE

I _____ Son/Daughter of Shri _____ resident of _____ _____ do hereby solemnly declare that the original Degree/Certificate dated _____ issued to me by the Registrar, Student Evaluation Division, Indira Gandhi National Open University, Maidan Garhi-110068 on my having passed the _____ examination in _____ under University Enrolment No. _____ has been lost/destroyed.

I have filed an F.I.R. with _____ Police Station _____ and a copy of the same duly attested by a Gazetted Officer/First Class Magistrate is appended hereto.

I also undertake that if my Original Diploma/Degree/Certificate, which has been lost is put to any unfair use by the person who may lay hands on it, I shall stand for the damages, which may accrue from such use.

Deponent

Signature _____
Address _____

Verification

Verified _____ this _____ day of _____ year that the contents of my affidavit are true to the best of my knowledge.

Deponent

SWORN BEFORE ME
Signature _____
Designation _____
Office Seal _____

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
STUDENT EVALUATION DIVISION

APPLICATION FORM FOR IMPROVEMENT IN DIVISION/CLASS

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

Prescribed dates for submission of form: 1st to 30th April for June Term-end Exam.
1st to 31st October for December Term-end Exam.

1. Name: .....

2. Programme: Enrolment No:

3. Address: .....

.....

..... Pin | | | | | | |

4. Term-end examination, in which programme completed: June/December .....

Total marks/overall point grade obtained Percentage obtained

....

(Please enclosed photocopy of the statement of marks/grades card)

5. Courses(s) in which improvement is sought:

	COURSE CODE		COURSE CODE
1.	_____	4.	_____
2.	_____	5.	_____
3.	_____		

6. **Fee details:**

(The fees for improvement in Division/Class is Rs. 750/- per course, which is to be paid through demand draft drawn in favour of IGNOU & payable at New Delhi)

No. of Course(s): ..... X Rs. 750/- = Total Amount: .....

Demand Draft No.: ..... Date: .....

Issuing Bank: .....

7. Term-end examination, in which you wish to appear: June/December.....

8. Examination centre details, where you wish to appear in term-end examination:

Exam Centre Code..... City/Town .....

.....

UNDERTAKING

I hereby undertake that I shall abide by the rules & regulations prescribed by the University for improvement in Division/Class

Date:..... Signature: .....

Place:..... Name: .....

RULES & REGULATIONS FOR IMPROVEMENT IN DIVISION/CLASS

1. The improvement of marks/grades is applicable only for the Bachelor's/Master's Degree Programmes, who have completed the programme. The eligibility is as under:-

   a) The students of Bachelor's/Master's Degree Programmes who fall short of 2% marks to secure 2nd and 1st division.
   b) The students of Master's Degree Programmes only, who fall short of 2% marks to secure overall 55% marks.

2. Only one opportunity will be given to improve the marks/grade.

3. The improvement is permissible only in theory papers. No improvement is permissible in Practicals/Lab courses, Projects, Workshops and Assignments etc.

4. Under the provision of improvement, a maximum of 25% of the maximum credits required for successful completion of a programme shall be permitted.

5. Students wishing to improve the marks will have to apply within six months from the date of issue of final statement of marks/grade card to them, subject to the condition that their registration for the programme/course being applied for improvement, is valid till the next term-end examination in which they wish to appear for improvement.

6. No student will be permitted to improve if maximum duration to complete the programme, including the re-admission period, has expired.

7. After appearing in the examination for improvement, better of the two examinations, i.e. marks/grade already awarded and the marks/grade secured in the improvement examination will be considered.

8. In case of improvement, the month and year of completion of the programme will be changed to the term-end examination, in which students appeared for improvement.

9. Students will be permitted for improvement of marks/grades provided the examination for the particular course, in which they wish to improve, is being conducted by the University at that time.

10. On the top of the envelope containing the prescribed application form, please mention **"APPLICATION FORM FOR IMPROVEMENT IN DIVISION/CLASS".**

11. Application form must reach within the prescribed dates at the following address:

The Registrar,
Student Evaluation Division,
Indira Gandhi National Open University,
Maidan Garhi,
New Delhi-110068

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Course Registration Form MA English II Year July

Dear Student,

As per provisions laid down in your Programme Guide, you are required to submit your choice of **optional** courses for the next academic year, irrespective of the fact whether you have appeared in the examination or not or whether you have passed or not in the courses you are registered in the current academic session. The Course Registration Form is available online. You are requested to fill in the Course Registration Form as per instructions given in the website : www.ignou.ac.in

Fee

You are requested to fill up the form and pay the fees online as per instructions given in the IGNOU website latest by 31st March. Course registration forms received after the due date or without the programme fee of Rs. 5400/- will be summarily rejected. The form will be accepted without late fees upto 31st March and up to 30th April with a late fee of Rs. 500/- and upto 20th June Rs. 1000/-.

List of Courses

The list of courses on offer for IInd year is provide below.

Title of the Course	Course Code	Credits
Compulsory		
1. Literary Criticism and Theory	MEG-05	8 credits
Optional Courses (any three)		
2. American Literature	MEG-06	8 credits
3. Indian English Literature	MEG-07	8 credits
4. New Literatures in English	MEG-08	8 credits
5. Australian Literature	MEG-09	8 credits
6. English Studies in India	MEG-10	8 credits
7. American Novel	MEG-11	8 credits
8. A Survey Course in 20th Century Canadian Literature	MEG-12	8 credits
9. Contemporary Indian Literature in English Translation	MEG-14	8 credits

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You have to choose any **three** from among the **optional courses** and fill the codes in the registration form.

With best wishes.

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
STUDENT EVALUATION DIVISION

APPLICATION FORM FOR ISSUE OF OFFICIAL TRANSCRIPT

1. Name : .....

2. Programme: [ ] Enrolment No: [ ][ ][ ][ ][ ][ ][ ][ ][ ]

3. Address: .....

.....

..... Pin [ ][ ][ ][ ][ ][ ]

4. Purpose for which: .....
transcript is required .....

5. **Fees detail:**
Fees for the official transcript:
Rs. 300/- + 300/- per transcript, if to be sent to the student/Institute in India.
Rs. 600/- + 600/- per transcript, if required to be sent to the Institute outside India by the University.
(The requisite fee is required to be paid through demand draft drawn in favour of 'IGNOU' & payable at 'New Delhi')

No. of transcript(s): ..... X Rs. 300/- + 200/- Rs.600/-+600/- = Total Amount: Rs.....required

Demand Draft No.: ..... Date: .....

Issuing Bank: .....

6. Whether the transcripts to be mailed by the University: Yes/No (please tick)

7. Name & address of the University/Institute/Employer in capital letters to whom transcript is required to be sent (attached a separate list, if required)

.....

.....

.....

Date:.....

(Signature of the student)

The filled in form with the requisite fees is to be sent to:

The Registrar,
Student Evaluation Division,
Indira Gandhi National Open University,
Maidan Garhi,
New Delhi-110068.

Note: The students are required to enclose same number of legible photocopies of both sides of the statement of

12. IGNOU POLICY REGARDING SEXUAL HARASSMENT AT THE WORKPLACE

In compliance with the guidelines of the Supreme Court, IGNOU has adopted a policy that aims to prevent/ prohibit/ punish sexual harassment of women at the workplace. Academic/non-academic staff and students of this University come under its purview.

Information on this policy, rules and procedures can be accessed on the IGNOU website (www.ignou.ac.in). Incidents of sexual harassment may be reported to the Regional Director of the Regional Centre you are attached to or to any of the persons below:

Apex Committee Against Sexual Harassment (ACASH)		
1. Regional Services Division Committee against Sexual Harasment (RSDCASH)		
Dr. Hema Pant, Dy. Director, RSD, Chairperson	011-29572404	drhemapant@ignou.ac.in
Category: Academic Staff		
Dr. Bijaya Lakshmi Mishra	011-29571998	bijayalakshmi@ignou.ac.in
Dr. Moni Sahay, Assistant Director, RSD	011-29572403	monisahay@ignou.ac.in
Category: Non-Academic Staff		
Ms. Jancy Srinivas, PS (Registrar, Admn.)	011-29571401	jancys@ignou.ac.in
Ms. Azra Arshad, EMPC		
(Member continuing from outgoing RSDCCASH)		
Category: External co-opted women member		
Dr. Radhika Menon, Asst. Professor		
Mata Sundari College, Delhi University		
II. IGNOU Committee against Sexual Harassment (ICASH)		
Prof. Madhu Parhar, STRIDE, Chairperson	011-29572626	mparhar@ignou.ac.in
Category : Academic Staff-3, Members		
Prof. Neeti Agarwal, SOMS	011-29573020	neeti@ignou.ac.in
Dr. Paramita Sukla Baidya, Assistant Professor, SOTHSM	011-29571755	parmitas@ignou.ac.in
Dr. Shubhangi Vaidya, Associate Professor, SOITS	011-29573377	svaidya@ignou.ac.in
Category: Non-teaching		
Ms. Anita Dhall, Asst. Director, SRD	011-29571309	anitadhall@ignou.ac.in
Ms. Rajni Gupta, SO (Admn.)	011-29571422	rajnigupta@ignou.ac.in
Ms. Vidya Anand, PS (SOHS)	011-29572802	vidyaanand@ignou.ac.in
Category: Committee Members		
Dr. Gurmeet Kaur, Assistant Professor, SOL	011-29572984	gurmeetkaur@ignou.ac.in
(Continuing Member (Academic recomended)		
Mr. P.T. Raveendran, Deputy Registrar (F & A Div.)	011-29571211	ptravindran@ignou.ac.in
(Continuing Member (Academic recomended)		
Category: Student Member		
Ms. Bhavna Saroha, Ph.D. in Hindi		
Category: External co-opted women member		
Dr. Neerja Singh, Associate Professor in History		
Satyavati College, University of Delhi		
Dr. Bani Bora, (SADRAG)		
Social and Development Research and		
Action Group (SADRAG), Noida (U.P.)		
Apex Committee Against Sexual Harassment (ACASH)		
Prof. Anu Aneja, SOGDS, Chairperson	011-29571600	anuaneja@ignou.ac.in
Category: Teaching Staff		
Dr. Prem Eden Samdup, Associate Professor, (SOH)	011-29572770	psamdeup@ignou.ac.in
Category: Non-teaching Staff		
Ms. Lalita Sharma, AR (ACD)	011-29571825	lalitasharma@ignou.ac.in
Category: External co-opted women members		
Ms. Harshita Raghuvan, Advocate		
High Court Supreme Court of Delhi		
Prof. Jantika Dutta, Lady Irwin College		
(Continuing Member (Academic recomended)		
RCCASH for Regional Centres		

Members of RSDCASH will recommend the panel of names for RCCASH for each Regional Centre, and nominated by the Vice Chancellor.

Indira Gandhi National Open University

Student Satisfaction Survey

Kind Attention: All Past and Present Students of IGNOU!

Now you rank our Performance...

Dear Student,

As the largest distance education institution in the world, we have always endeavoured to imbibe values and skills for the development of knowledge and competencies. And it is our belief that you as a former or present student are the best person to judge how far we have succeeded in our efforts. To gain your invaluable feedback, we present here a short questionnaire. All you have to do is fill it and mail it back to us. You can also fill this questionnaire online by logging on to www.ignou.ac.in. Your invaluable inputs shall guide us towards a direction where we shall improve our services and evolve more student-friendly study programmes.

Vice-Chancellor, IGNOU.

Enrolment No. ..... Name .....

Gender : M F Age Group : Below 30 31-40 41-50 Above 51

Programme of Study .....

Year of Enrolment ..... Year of Completion .....

Regional Centre ..... State ..... Study Centre .....

Please Indicate your satisfaction level by putting a tick mark on your choice.

Serial No.	Questions	Very Satisfied	Satisfied	Average	Dissatisfied	Very Dissatisfied
1.	Concepts are clearly explained in the printed learning material					
2.	The learning materials were received in time					
3.	Supplementary study material (like video/audio) available					
4.	Academic counsellors explain the concepts clearly					
5.	The counselling sessions were interactive					
6.	Changes in the counselling schedule were communicated to you on time					
7.	Examination procedures were clearly given to you					
8.	Personnel in the study centres are helpful					
9.	Academic counselling sessions are well organised					
10.	Guidance from the Programme Coordinators and Teachers from the School0					
11.	Assignments are returned in time					
12.	Feedback on the assignments helped in clarifying the concepts					
13.	Project proposals are clearly marked and discussed					
14.	Studying in this programme provided the knowledge of the subject					
15.	Results & Grade Card of the examination were provided on time					
16.	Overall, I am satisfied with the programme					

After filling cut out this questionnaire and mail it to:
STRIDE, IGNOU, Maidan Garhi, New Delhi-110 068